



SHRI VISHWAKARMA SKILL UNIVERSITY
(State University enacted under the Government of Haryana Act 25, 2016)

Minutes of Meetings

A meeting was held on 03.07.2023 at 10:30 AM for the work of partition in MLT Laboratory Phase 1, 3W Block Ground floor, SVSU Campus at CSA, Dudhola Campus. The following members were present in the meeting: -

Sr. No.	Members
1.	Dr. Lalit Kumar Sharma, DR, ID&C Deptt.
2.	Sh. Sumant Kumar, CAO (Online)
3.	Sh. Naresh Sandhu, SDO/Civil
4.	Sh. Navratan, Draftsman
5.	Sh. Santosh Kumar, Sr. Skill Instructor (MLT)

The following points were discussed:

It was discussed and decided by the committee members in the meeting that Quotation Call Notice has been finalized (A-1) and is to be published on University Website for collecting the quotations.

The meeting ended with a vote of thanks.

Sharma
Dr. Lalit Kumar Sharma
Deputy Registrar
IDC, SVSU

Santosh Kumar *Sh. Naresh Sandhu* *Sh. Navratan*

QUOTATION NOTICE

Ref: - SVSU/23/IDC/E-3983/152

Date: -03/07/2023

Sealed quotations are invited for the work of partition in MLT Laboratory Phase 1,3W Block Ground floor, SVSU Campus.

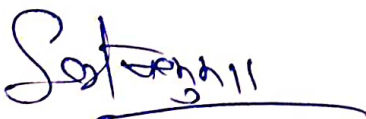
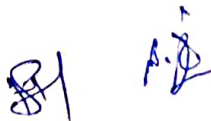
SR NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Aluminum -16 Gauge .2.5x1.5, Powder coating, Sheet -4mm Rubber-5mm Glass Tuffen-5mm				
2.	Area -29.6 feet x 7.87 feet				

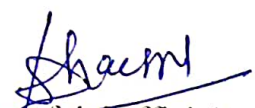
- The sealed quotations, complete in all respect, must reach by post in the Office of the **Deputy Registrar, ID&C Department, Shri Vishwakarma Skill University, Village Dudhola Palwal-121102 latest by 18.07.2023.**
- "Quotation of "the work of partition in MLT Laboratory Phase 1 ,3W Block Ground floor, SVSU Campus. " must be clearly written on the sealed envelope.
- The Quotation received after due date and time or incomplete shall be rejected out rightly.
- 1% or 2% T.D.S. and GST 2 % as amended from time to time by the Govt. will be deducted from every bill of the agency.
- The following charges and terms may be spelt out in your offer clearly: -
 - F.O.R.
 - Rates of VAT/Excise Duty (in percent). if any. Please note that the University does not issue Form „C" or „D".
 - Payment terms.
 - Delivery period.
 - Guarantee/Warranty period.
 - Validity period of the quotation.
 - Misc. charge such as Packing & Forwarding charges, Insurance charges, etc., if any.
- The packing, forwarding, freight, insurance charges etc. may be quantified in terms of amount. These charges will not be payable against such vague statement as "packing, forwarding, freight, insurance charges etc. extra".
- Charges not mentioned in the quotation shall not be paid.
- FOR shall be SVSU, Plot no. 147, Sector 44, Gurugram.
- The offer must be valid for a period of at least three months from the date of opening of quotation.
- Quantity may increase or decrease without any notice.

Sh. Salwani *8/1* *N.B.*

28151/2023/IDC

11. If the Supplier or their Principals are on rate contract with GeM, this may be mentioned specifically in the offer and a photocopy of the same, duly attested, may be appended.
12. The University is situated within the Municipal limits. as such, Octroi, of any, shall be payable. In case, the material is supplied through a Transport Company by road, the Transport Company's charges, labor charges and octroi charges shall be borne by the supplier. It may be mentioned specifically as to whether the material will be sent by rail or by road through a Transport Company.
13. The item/good shall be supplied by the supplier within the time limit specified in the work order. The delivery period can be extended by the Vice-Chancellor, only in exceptional cases on written request of the Supplier giving reason/ explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material per day or such other amount as the Vice-Chancellor may decide till the supply remains incomplete, provided that the total amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material to be supplied. Appeal against these orders shall, however, lie with the Competent Authority whose decision shall be final.
14. TDS/Taxes as applicable will be deducted by the University as per rules/instruction of Govt.
15. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and conditions as contained in the supply order within the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University, forfeiture of earnest money/security, besides any other action as may be deemed proper by the University.
16. No advance payment against documents negotiated through Bank shall be made.
17. The acceptance of the material/Work shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/Experts Committee.
18. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserve the right to reject any or all items of quotation without assigning any reason therefore. the under signed also reserve the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
19. In case, any other information/clarification is required, you can contact at Telephone No. 0124-2746800 on any working day (Monday to Saturday) during office hours (9 a.m. to 5 p.m.).
20. In case of dispute between the parties, the matter may be referred to Registrar SVSU, whose decision shall be final and binding on both the parties.
21. Terms and conditions printed on Quotation of the firm, if any; shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.


 Signature of the official's
Dr. Lalit Kumar Sharma
 Deputy Registrar
 IDC, SVSU
 2/2