

ORDINANCE ON
WRITTEN CONTRACT OF APPOINTMENTS

(Under Section 22 (b) of SVSU Act.)

Every teacher member of the academic staff and non-teaching staff of the University shall be appointed on a written contract, the form of which is hereby prescribed and appended to this ordinance".

TO BE TYPED ON NON-JUDICIAL STAMP PAPER
& SUBMIT ONE ORIGINAL AND TWO COPIES THERE OF.

SERVICE CONTRACT

ARTICLES OF AGREEMENT EXECUTED on the -- ---- ---day of the month-----and the year Two Thousand twenty----- the Year of the Republic of India between-----
----- S/O/D/O ----- aged----- years, residing at----- of the first part (hereinafter called 'the party of the first part') and the Shri Vishwakarma Skill University on the second part.

WHEREAS the Shri Vishwakarma Skill University (hereinafter referred in as "the University") has engaged the party of the first part as----- (Designation) and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained;

Now these present witnesses and the parties here to respectively agree as follows:

1. The party of the first part shall submit to the orders of the University and of the authorities under whom he/she may from time to time, be placed by the University and shall remain in the service commencing from the date of joining duty (Date) subject to the terms and conditions herein contained.
2. The party of the first part shall devote his/ her whole time and attention efficiently and diligently to his/her duties and at all time obey the rules including the University Service Conduct Rules prescribed for the time being for the regulations of the branch/office of the University to which he/she may be attached and shall whenever required to perform such duties as may be assigned to him/her from time to time.

3. The party of the first part shall be of the Teacher's/ Officer's/Other staff rank and his/ her status shall be that of (Designation) in-----
(Department /Centre/Office) as on the date of appointment.
4. The party of the first part shall be from the date of coming into force of these presents, be granted Rs. -----Basic Pay in the Pay Level no. -----of Pay Level Rs. ----
----- . He/she shall also be eligible for the usual allowance admissible under the rules of the University/ Govt. of Haryana in force.
5. The party of the first shall, during the period of his/ her agreement earn leave according to the rules applicable to him/her.
6. If the party of the first part is required to travel in the interest of the University Service; he/she shall be entitled to travelling allowance on the Pay Level applicable to the Officers/Staff of his /her equal rank in the University.
7. This agreement may be terminated at any time within the said period of the age of superannuation by either party, by giving one/three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary of the period which may fall short of one/three months.
8. The party of the first part shall be eligible to the benefit of the University Provident Fund Pension/ New Pension Scheme according to the rules applicable.
9. The Party of the first part shall submit himself/herself for Self-Appraisal APAR/ PABS methodology as prescribed by the UGC and adopted by the Govt. of Haryana/ University as notified and amended from time to time.
10. In regard to any matter in respect of which no provision has been made in this agreement, the provision of the rules made or deemed to have been made under Article 309 B & 313 of the Constitution of India, the provisions of any Act or Rule made by the University in regard to the employees borne in the category of the Teacher/ Officer/Staff in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under this agreement and the decision of the University as to their applicability shall be final.

IN WITNESS WHEREOF----- the party of the first part and the Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto set their hands in the..... year of the REPUBLIC OF INDIA.

SIGNED BY THE PARTY OF THE FIRST PART:

IN THE PRESENCE OF:

REGISTRAR

Witness: 1)

 2)