



SHRI VISHWAKARMA SKILL UNIVERSITY
(State University enacted under the Government of Haryana Act 25, 2016)

Ref. no *SVSU/UB/23/Quot/115*

Date: *20/12/2023*

Notice Inviting Quotation

On behalf of Shri Vishwakarma Skill University, the sealed quotations are invited from the Reputed Agency/Firm/ Vendors for the item as mentioned below:

Sr. No.	Item Specification	Required Qty. in Numbers	Rate (for each item)	GST %	Total Rs. GST	Total Amount in Rs. (Including GST)
1	Bedsheets Double	6				
2	Bedsheets Single	3				
3	Pillow	5				
4	Pillow Covers	10				
5	Blanket Double	3				
6	Blanket Single	2				
7	Door Mats	8				
8	Bathroom Slipper	5 pair				
9	Hand Towel	6				
10	Bath Towel	5				
11	Dinner Set	02 sets				
12	Fork	6				
13	Spoon	6				
14	Water Glass	6				
15	Glass Water bottle	3				
16	Water Jug	1				
17	Coaster	6				
18	Washroom caddy	2				
19	Hand wash dispenser	2				

Teek

Assistant Registrar
CA & T Branch, SVSU



SHRI VISHWAKARMA SKILL UNIVERSITY
(State University enacted under the Government of Haryana Act 25, 2016)

20	Bucket	2				
21	Mug for bucket	2				
22	Wall Clock	1				
23	Juice Glass	6				
24	Roller blind curtain	4				
25	Cloth hangers for gate (Khooti)	5				
26	Cloth hanger for Almirah	20				
27	Top sheet for summers	10				

1. The complete quotation should be sent by post / by hand in a sealed envelope in the name of Assistant Registrar (General Branch), 1st floor, Admin Block, Shri Vishwakarma Skill University, VPO Dudhola – Palwal - 121102. latest by 04.01.2024 up to 05:00 pm.
2. Subject of quotation for the ‘MISCELLENOUS ITEMS FOR GUEST HOUSE’ and address of firm/vendor/agency should be written on the sealed envelope while submitting.
3. The vendor/agency/firm must have mention the Ref. no (if any), Date, GST number (if any) & HSN code along with the Stamp and signed on quotation or Computer Generated in which clear mentioned “*This is computer generated Quotation and need not signature*”.
4. The quotation received after due date and time or incomplete quotation shall be rejected.
5. The items rate must be quoted in a properly and all quotations must be valid for a period of **three months** from the date of opening of the quotation.
6. F.O.R.
7. Payment may be made within 20 working days after receiving the invoice.
8. TDS / Any other applicable charges will be deducted as per the govt. norms / rules.
9. Any Charges not mentioned in the quotations shall not paid.
10. All rates to be mentioned properly in the quotations along with GST % and amount also.
11. University authority has the right to accept or reject any quotation in whole or in part without assigning any reason. In case of dispute between the parties the matter may be referred to Registrar SVSU.
12. Terms and conditions printed on Quotation of the firm, if any: shall not be binding on the University, except those mentioned specifically on the supply order and your acceptance of the order.

**Assistant Registrar
(General Branch)**

[Signature]
**Assistant Registrar
GA & T Branch, SVSU**