Ref No. SVSU/2025/Estt/1755

## WALK-IN-INTERVIEW Advt. No. SVSU/ 2025/ Estt./ 013

Shri Vishwakarma Skill University (SVSU), is first Government Skill University Established by the Government of Haryana, and have its permanent campus at Dudhola, Distt.- Palwal.

The University invites eligible candidates to attend the Walk-in-interview for the mentioned posts in below table scheduled on **30/12/2025** for a period of six months, which can be extended further on the basis of performance of work.

Post Code	Name of the Post	Qualification/ Experience	No. of posts	Remuneration
01	Consultant General Administration	<ol> <li>B.Com with 20 years' experience of General Administration.</li> <li>M.Com/MBA with 15 years' experience of General Administration.</li> </ol>	01	Rs 2500/- per day to the maximum ceiling of Rs 50000/- per month
02	Consultant Accounts	<ol> <li>B.Com with 20 years' experience of Accounts in Govt. Sector/ Undertaking/ Local Audit/ Universities.</li> <li>M.Com/MBA with 15 years' experience of Accounts in Govt. Sector/ Undertaking/ Local Audit/ Universities.</li> </ol>	01	Rs 2500/- per day to the maximum ceiling of Rs 50000/- per month

Reporting time will be 09:00 AM

Venue of the interview: Shri Vishwakarma Skill University, Takshila Bhawan (Admin Block), 2<sup>nd</sup> floor, Establishment Branch, Dudhola, Palwal, Haryana- 121102.

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Date: 18/12/2025

## **Instructions to the Candidates**

- 1. The Candidate must be citizen of India.
- 2. The required qualification and relevant experience etc. for eligibility shall be determined as on the date of walk-in-interview.
- 3. If a Grade Point System is adopted the CGPA will be converted into equivalent marks. Provide the relevant document of conversion of CGPA into equivalent marks along with application form.
- The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for interview.
- 5. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.
- 6. No TA/DA is payable for attending any test/interview.
- 7. A candidate found ineligible at any stage of selection/norms his/her candidature will summarily be cancelled no claim shall be entertained.
- 8. Concealment of facts or supply of wrong information will result in cancellation of candidates at any time in addition to legal action.
- The candidate(s) are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of interview/result etc. Further, no information in respect of this advertisement shall be published in the newspaper.
- 10. No change/modification in the application of any candidate is allowed after submission of application form. No correspondence/email/ phone will be entertained in this regard.
- 11. The candidates are required to bring Two sets of documents and C.V. with original documents at the time of interview before the Document Verification Committee.
- 12. Merely attending the interviews does not entitle the candidate for selection.
- 13. The post will be filled for six months which can be extended further in the basis of performance of work.
- 14. No claim of regularization shall be entertained.
- 15. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing the appointment letter, the university reserves the right to modify/withdraw/cancel any communication made to the applicant in this regards.

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