

## Minutes of the first combined Board of Studies meeting of School of Automotive Studies

The first Board of Studies Meeting held on 9<sup>th</sup> October, 2017 at 10:30 a.m. in the conference room, HIPA, Gurugram. Following members were present during the meeting

	<b>Name</b>	<b>Designation</b>
1	Prof. Navdeep Malhotra	Dean, HVSU
2	Prof. Tilak Raj	Chairman and Dean, Mechanical Engineering, YMCAUST
3	Mr. M. M Singh	GM, Hero Moto Corp.
4	Mr. Sudhanshu	AGM, Hero Moto Corp
5	Mr. Ravi Sinha	GM, Hero Moto Corp.
6	Mr. R. Sharma	GM, JBM Group Skill Development
7	Mr. Rakesh Khushwaha	GM, JBM Group Skill Development
8	Mr. Devender Singh	Sr. Manager, JBM Group Skill Development
9	Mr. Sanjay Kumar Prasad	Manager, East West
10	Mr. Rakesh Sood	MD, Trim India
11	Mr. Piyush Chakraborty	Vice President, ESSC
12	Mr. Ajay Kumar Dubey	Dy. Manager, Hero Moto Corp.
13	Mr. Subhash Tripathi	Manager, Trim India
14	Hari Om Punia	Director, trim India
15	Ms. Samridhi Singhal	Assistant Professor(CSE), HVSU
16	Ms. Dimple	Assistant Professor (Mechanical Engineering), HVSU
17	Mr. Vaibhav Ragav	Assistant Professor (Mechanical Engineering), HVSU
18	Dr. Dalip Raina	Assistant Professor (Management), HVSU
19	Dr. Mohit Kumar Srivastav	Assistant Professor (Mathematics), HVSU
20	Mr. Ashok Kumar Verma	Skill Instructor, HVSU

Prof. (Dr) Navdeep Malhotra, Dean (Academics) chaired the meeting and welcomed all the members to the first BOS meeting. He also introduced the Academic staff of Haryana Vishwakarma Skill University (HVSU).

At the outset, he informed the members about the academic activities and newly introduced courses in HVSU. Having confirmed the quorum of the meeting, the agenda of the meeting was taken up for discussion. The following points were discussed during the meeting:

### **1. Item No.BOS/01/01**

To consider and approve the scheme and syllabus of NSQF Level 7, 3 year B.Sc. Automotive Mechatronics in collaboration with Hero Motocorp, under Dual Education System.

- It was recommended that the content of the course Entrepreneurship Development need to be in alignment with Niesbud.
- The Coordinator, Automotive Mechatronics was informed to develop the course of Entrepreneurship Development (30 Hrs.) in reference to Niesbud.

## **2. Item No.BOS/01/02**

To consider and approve the scheme and syllabus of NSQF Level 7, 3 year B.Sc Automotive Manufacturing in collaboration with Hero Motocorp, under Dual Education System

- The BOS approved the Item No.BOS/01/02

## **3. Item No.BOS/01/03**

To consider and approve the scheme and syllabus of NSQF Level 7, 3 year B.Sc. Tool and Die Manufacturing in collaboration with JBM, under Dual Education System

The following modifications were been recommended for the approval:

- To reduce the no. of hrs of practical lab of Welding Technology (BME-209) from 120 hours to 30 hours.
- To increase the no. of hrs of Theory classes of Engineering Drawing (BME-103) from zero hrs to 30 hrs and reduce the practical lab from 120 hours to 90 hours.
- To increase the no. of hrs of Theory classes of Workshop Technology (BME-115) from 30 hrs to 60 hours.
- To increase the no. of hrs of Theory classes of Applied Mathematics from 30 hrs to 60 hrs.
- To increase the no. of hrs of Practical lab of Machine Drawing (BME-219) from 90 hours to 60 hours.
- To increase the no. of hrs of Practical of CAD/CAM (BME-102) from 90 hours to 150 hours.
- To increase the no. of hrs of Theory classes of Heat Treatment (BME-112) from 30 hrs. to 45 hours.
- To increase the no. of hrs of Theory classes of Press Tools (BME-111) from 30 hours to 60 hours.
- To increase the no. of hrs of Theory classes of Best Practices in Industry (BLQ-201) from 15 hrs to 30 hrs.

BOS recommended adding the following content in the course :

- Foreign Language
- Non-Conventional
- 3D Painting
- In die and moulds, add Die Maintenance
- Include Estimation and Costing as a separate topic.
- Include Casting and forging as topics.

## **4. Item No.BOS/01/04**

To consider and approve the scheme and syllabus of NSQF Level 5, 3 year Diploma in Robotics and Automation in collaboration with JBM Group, under Dual Education System

- The BOS approved the Item No.BOS/01/04

## **5. Item No.BOS/01/05**

To consider and approve the scheme and syllabi of NSQF Level 5, 3 year Diploma in Industrial Electronics, in collaboration with East West, under Dual Education System

- The BOS approved the Item No.BOS/01/05.

## **6. Item No.BOS/01/06**

To consider and approve the scheme and syllabi of NSQF Level 9, 2 year M.Sc. Plastics Processing and Testing in collaboration with Trim India, under Dual Education System

- The BOS approved the Item No.BOS/01/06.

## **7. Item No.BOS/01/07**

To consider and approve the Eligibility criteria for the Admission process of 3 year NSQF Level 5 Diploma, 3 year NSQF Level 7 B.Sc. and NSQF Level 9 M.Sc. Courses

*(I) Eligibility and Criteria for Admission in 3 year NSQF Level 5 Diploma program (Dual Vocational Education System):*

- BOS resolved to recommend that minimum age for Diploma should be 18 years.

*(II) Eligibility and Criteria for Admission in 3 year NSQF Level 7 B.Sc. program (Dual Vocational Education System):*

- BOS resolved to recommend the following changes in the B.Sc. course:
  - a. The 10th pass applicant must be acquiring 2 years of experience for the admission.
  - b. The applicant must have passed 10+2 with PCM (Physics, Chemistry, and Mathematics).
  - c. The applicant should have ITI diploma in relevant trade.

*(III) Eligibility and Criteria for Admission in 2 year NSQF Level 9 M.Sc Program (Dual Vocational Education System):*

- BOS recommended to specify the maximum age of M.Sc. course to 25 years.

## **8. Item No.BOS/01/08**

To consider and approve the Procedure for Admission in 3 year NSQF Level 5 Diploma, 3 year NSQF Level 7 B.Sc and NSQF Level 9 M.Sc. Courses:

The BOS resolved to recommend the followings:

- Entrance test should be replaced by “Aptitude test” which consists of 1. Written test and 2. Personality test
- The result of entrance should be on the same day.
- The date of announcement of results should be conveyed through website, email or SMS to the candidates

### **9. Item No.BOS/01/09**

To consider and approve the minimum Attendance for appearing in the examination:

- The BOS resolved to recommend that the minimum attendance for theory subjects should be 85% with 10% relaxation on medical.

### **10. Item No.BOS/01/10**

To consider and approve the Internal and external evaluation system:

- The scheme of examination for the Internal and external evaluation system has been approved by the 1st Executive council held on 20<sup>th</sup> Sep 2017.
- The BOS resolved to recommend that the maximum attempts to clear the course should be 5 years.
- The passing marks for theory subjects should be 50% and 60% for the practical subjects.

### **11. Item No. BOS/01/11**

To consider and approve the list of Examiners for final examination for the session 2017-18:

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### **12. Item No. BOS/01/12**

To consider and approve the promotion rules from one level to next level of the specific program:

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### **13. Item No.BOS/01/13**

To consider and approve the academic code of conduct:

- The BOS recommended that the Academic code of conduct should be submitted in the form of an Affidavit (of 10 Rs.) by each student.

### **14. Item No.BOS/01/14**

To consider and approve the academic calendar for 3 year NSQF Level 5 Diploma, 3 year NSQF Level 7 B.Sc. and NSQF Level 9 M.Sc.:

- The BOS approved the Item No.BOS/01/14.

### **15. Item No.BOS/01/15**

To consider and approve the Scholarship scheme apart from the existing schemes of Govt. of Haryana issued time to time:

- The BOS resolves to recommend changing the slab of scholarship with the change in passing marks.
- To make an assessment chart of the students for Academic awards purpose.

**16. Item No. BOS/01/016**

Any other item with the permission of chair:

- The BOS recommended that the skill trainers for each course should be trained with the QP of respective Level.

*Meeting ended with vote of thanks in chair.*