

HARYANA VISHWAKARMA SKILL UNIVERSITY

(Enacted by the Act 25 of 2016, State of Haryana)

DUDHOLA PALWAL



संनमः कर्माणि कौशलम्

हरियाणा विश्वकर्मा कौशल विश्वविद्यालय
HARYANA VISHWAKARMA SKILL UNIVERSITY

**Minutes of the
3rd Executive Council Meeting
held on
12.02.2018 at 11:30 AM**

**Venue
Conference Room
Haryana Niwas Chandigarh.**



HVSU

HARYANA VISHWAKARMA SKILL UNIVERSITY

(Enacted Under Government of Haryana, Act No. 25 of 2016)

Temporary Office:

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Ref. No.HVSU/EC/17/Estt./570

Date: 15/02/2018

To

All the members of Executive Council
Haryana Vishwakarma Skill University Dudhola Palwal

Subject: Minutes of the 3rd meeting of the Executive Council held on 12th February 2018

Sir,

Kindly find enclosed herewith minutes of the 3rd meeting of the Executive Council held on 12th February, 2018 at 11:30 AM in the Conference Hall, Haryana Niwas, Sector-3, Chandigarh.

The discrepancies if any, in recording of minutes may be intimated to this office within week from the date of receipt of the minutes.

Your faithfully


(Registrar)

D.A: as above

Endst.No. HVSU/EC/17/Estt./ 571-574

Dated: 15/02/2018

A Copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan , Chandigarh for kind information of his Excellency, the Governor & Chancellor , HVSU Dudhola Palwal
2. The Director Skill Development and Industrial Training Department Haryana
3. All the members of the Court, HVSU, Dudhola, Palwal.
4. PS to Vice-Chancellor for kind information of the Vice-Chancellor, Haryana Vishwakarma Skill University.


Registrar

**MINUTES OF THE FIRST MEETING OF THE EXECUTIVE COUNCIL
HELD ON 22.12.2017 AT 11.00 AM IN THE CONFERENCE ROOM,
HARYANA NIWAS, CHANDIGARH.**

The following were present:

1.	Sh. Raj Nehru Hon'ble Vice Chancellor Haryana Vishwakarma Skill University (HVSU)	Chairperson
2.	Dr. Dinesh Kumar Vice Chancellor YMCAUST Faridabad	Member
3.	Dr Tankeshwar Kumar Vice Chancellor GJUST Hisar	Member
4.	Sh T C Gupta Principal Secretary Government of Haryana Skill Development and Industrial Department	Member
5.	Ms Ranju Prasad Secretary (Nominee of Principal Secretary Government of Haryana Finance Department)	Member
6.	Dr Shaleen DMER (Nominee of Additional Chief Secretary Government of Haryana Medical Education Research Department)	Member
7.	Sh Vinod Kaushik Additional Director (Nominee Principal Secretary Government of Haryana Industries Department Haryana)	Member
8.	Sh Rajender Chaudhary Joint Director (Nominee of Principal Secretary Government of Haryana Technical Education Department)	Member
9.	Ms. Sunita Priyadarshni Deputy Director (Nominee of Principal Secretary Government of Haryana Higher Education Department)	Member
10.	Sh. Lokesh Sharma Principal and Head Government Solutions South Asia IMS Health	Member
11.	Sh Parvesh Dixit, Manager (Training Provider) (Nominee of Mission Director Haryana Skill Development Mission)	Member
12.	Dr Ashok Shrivastva Dean(Engineering) HVSU Gurugram	Member

At the outset, the Hon'ble Vice-Chancellor & Chairman extended a warm welcome to all the members for attending third meeting of the Executive Council. He extended a special thanks to all the members for sparing their valuable time to attend the meeting.

The Agenda Items were taken up and after detailed discussions, the following decisions were taken:

EC/03/01

Progress Report of the University

The progress report was presented by the Hon'ble Vice Chancellor to update the Executive Council (EC) members for kind information. The Council unanimously appreciated and complimented the Vice Chancellor of the University whose exemplary commitment and dedication, vision for the cause of building of India's first skill University were appreciated. Sh. T. C. Gupta acknowledged the progress made by HVSU.

EC/03/02

Confirmation of the minutes of the 2nd meeting of the Executive Council held on 22.12.2017

The minutes of the 2nd Executive Council meeting along with observations were placed before Executive council. The Council noted and confirmed the same.

EC/03/03

To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 2nd meeting held on 22.12.2017 in the University.

The Council noted the action taken report.

EC/03/04

To consider and approve the agreement between HVSU & PMC IRCON Infrastructure & Services Ltd.

(i) Agreement between HVSU & PMC IRCON Infrastructure & Services Ltd.

The Draft of Agreement between HVSU & PMC IRCON Infrastructure & Services Ltd. was supplied to the worthy Council members. Sh S K Kaul (Member of Building Works Committee) apprised the committee about the highlights of the agreement regarding deposit work on the minimum PMC rates, the initial advances, interest accrued to HVSU, bank guarantee, actual final cost calculations etc. The initial advance to be given to the PMC as per the clause 1.6.1.1 of the agreement *"Interest free advance payment @ 10% of the estimated cost or actual quantum of funds to be released by Govt. of Haryana to University, whichever is lesser within 45 days from the date of signing of agreement. IRCON Infrastructure &*

Services Ltd. will utilize the advance towards incurring expenditure on project related items. Future advance will be payable after submission of utilization certificate of earlier advance, from PMC".

The Council considered and approved the agreement.

(ii) Submission of Estimates, DPR, Master Plan and Fund Projection for PHASE-1.

• **Master Plan**

The out come of the building works committee held at HIPA Gurugram on 10.02.18 were explained to the Executive Council members.

The master plan was also presented by Architect of IRCON ISL(PMC) and its importance was explained by Hon'ble Vice Chancellor. Lord Vishwakarma who is known to be the Architect of this Universe is also the designer of all flying chariots of Gods and their divine weapons. Chariots have a significant place in our civilization. Chariots are driven by horses and they are also known for their purpose, speed and dynamism.

It is over the Chariot, millenniums ago, Lord Krishna revealed the Principles of Karma to Arjuna that enabled him to the path of purposeful action and also set the direction for generations to beacon with.

We take inspirations from the chariot and connect with the legend of Haryana that is Mahabharata where Lord Vishwakarma was also a city planner; he created Dwarka, the capital of Lord Krishna, the town of Hastinapur, the capital of Kauravas and Pandavas and Indraprastha.

We seek lord Vishwakarma to build this chariot of Kausal Karma.

A grand statue of Lord Vishwakarma at the central piazza represents his architectural and designing acumen of building this **Chariot of Kaushal Karma**. The Council members appreciated the concept.

The Council considered and approved the master plan.

• **HSR and CPWD PAR for rough cost estimates and its escalation**

The out come of the building works committee held at HIPA Gurugram on 10.02.18 were explained to the Executive Council members.

The presentation about this was also given in the meeting by IRCON ISL (PMC). The PMC was of the view of consider CPWD rates. The building works committee member Sh S.K Kaul also apprised the Council about the CPWD Plinth Area Rates and its advantage in compliance to HSR. On hearing all the comments the committee pointed out that they have also discussed the matter with EIC PWD B&R. On hearing all the comments it was decided that

1. HSR plinth area rates 2010 be followed for preparation of estimates with escalation of 15-20%
2. The items which are not available in the HSR PAR be taken up on CPWD rates.
3. If higher specifications over and above the HSR PAR is to be used the same should be added in the estimate.

Sh T C Gupta, PSSDIT also informed that there is no scarcity of the funds to the University for construction work. Even if the estimates be considered insufficient at any later stage then detailed revised estimates can be submitted and got sanctioned. There is no problem of funds for this project.

- It was apprised to the Executive Council that the foundation stone laying ceremony for the University has been proposed on 14/04/2018. On the day of foundation, the University would showcase the living Laboratory Model for Construction Skill Academy to impart the training in Construction Technology and Management. It was well appreciated by Sh. T C Gupta and he conveyed his compliments to Vice Chancellor for the innovative concept and he extended all financial and other support for such initiative and informed that the funds of Rs. 2400 crore are available for the above mentioned purpose in the Labour Department Government of Haryana. He also advised to write to the Department for the grant of funds for this purpose and he will facilitate.

The Council considered and approved.

EC/03/05

**To consider and approve the University Teaching Departments/
Faculties to start the courses in first phase as per Statutes 11 of the
HVSU Act 2016**

The University proposed following fifteen Skill Departments under four University Teaching Skill Faculties to start the courses in first phase as per Statutes 11 of the HVSU Act 2016

S. No.	Faculty	Department
1	Skill Faculty of Engineering & Technology	<ul style="list-style-type: none"> • Skill Department of Automotive Studies • Skill Department of Construction Management and Technology • Skill Department of IT/ITes & Computers • Skill Department of Green Technology • Skill Department of

		Robotics • Skill Department of Plastic Technology • Skill Centre of Textile and Apparel Design
2	Skill Faculty of Agriculture	• Skill Department of Agriculture • Skill Department of Life Sciences & Health Care • Skill Department of Psychology and Behavioral Sciences • Skill Department of Security and Surveillance • Skill Department of Sports and Yoga
3	Skill Faculty of Applied Sciences & Humanities	
4	Skill Faculty of Management Studies and Research	• Skill Department of BFSI & Finance • Skill Department of Management Studies • Skill Department of Tourism & Hospitality

The Council considered and approved.

EC/03/06

To consider and approve of start of out campus courses w.e.f the academic session 2018-19 as mentioned against each skill department as per Statutes 11 of HVSU Act 2016.

(i) The University proposed start of following ten courses under six Skill Departments in first phase as per Statutes 11 of the HVSU Act 2016:

S. No.	Name of Department	Name of Course	Intake	Company
1.	Skill Department of Automotive Studies	B.Voc/B.Skill*/B.Sc./ (Tool & Die)	30	JBM Pvt. Ltd. Faridabad
		B.Voc/B.Skill*/B.Sc. (Robotics)	30	JBM Pvt. Ltd. Faridabad
		Diploma in Industrial Electronics	30	East West Pvt. Ltd. Gurugram
2.	Skill Department of Management Studies	B.Voc/B.Skill*/BBA(BPM & Analytics)	30	Concentrix Gurugram
		PG Diploma in digital Marketing	30	In collaboration with IICA
		PG Diploma in data	30	In

		Analytics		collaboration with IICA
3.	Skill Department of IT/TeS & Computers	PG diploma in Cyber Security	30	In collaboration with IICA
4.	Skill Department of Tourism & Hospitality	Diploma in Ethnic Food Processing Mgt.	30	Bikanerwala
5.	Skill Department of Life Sciences & Health Care	Diploma in Medical Lab Technology	30	Uma Sanjeevani
6.	Skill Department of Plastic Technology	M.Voc/M.Skill*/M.Sc. Plastic Processing & Testing	20	Trim India Pvt. Ltd.

*Proposed to the government, subject to the approval from regulatory body.

The Council considered and approved with suggestion to get the required approval of regulatory bodies.

(ii) **Diploma in Geographic Information System**

The Council noted .

(iii) **Certificate in Communication and Life Skills**

The Council noted .

EC/03/07 **To consider and approve the creation of academic and administrative posts**

- It was apprised by the PSSDIT to the Executive Council that the State Government vide Endstt. 22133 dated 30.10.17 has delegated powers under section 35 of the HVSU Act 2016, to the Executive Council HVSU, till 31.03.18 for creation of any teaching or non teaching post as per pay scales approved by the State Govt./UGC to take care of the initial requirement. It was further apprised that no further approval from Administrative or Finance department is required in this regard. The Secretary Finance Department enquired about the scales. It was clarified that proposed pay scales are as per norms of State Government /UGC.

- Further, the Secretary Finance Department said that the Class-IV posts may be filled on out-sourcing basis. The Executive Council members asserted that the University is in its initial stage of inception, hence the University may hire some essential Class – IV posts on regular basis for initial requirement.
- The specialised skill posts like Guest House Manager/ Hospitality Manager also be considered for proper functioning of Guest House of the University.
- The matter regarding the prefix ‘Skill’ in the nomenclature of the academic posts was discussed the Council unanimously decided that the prefix ‘Skill’ includes essence of Skill University. The Skill academic posts will be equivalent to the academic posts of other Universities.
- The typographical error was reported & corrected at agenda page no. 8 & 9 and the necessary correction was made and communicated to the Executive Council members.

The Council considered and approved.

EC/03/08

To consider and approve the change of nomenclature of NSQF Level 7- B.Sc. in Automotive Mechatronics and Automotive Manufacturing courses to B. Voc.

The Council considered and approved with the suggestion to communicate this decision to the students and consent will be taken from students.

EC/03/09

To consider and approve the extension of contractual appointments

The Council considered and approved with the condition that extension will be for further period of six months or till the regular appointment is made which ever is earlier. Further The Executive council recommended to initiate the process for regular appointments

EC/03/10

To consider and approve the expenditure report up to 31/01/2018.

The Council noted and suggested for balance sheet.

- The Executive Council was also informed that the request letter has already been sent to the Local Audit Department Haryana for conducting the audit and setting up/ implementation of Resident Audit Scheme of Local Audit Department Haryana in newly Created HVSU in Gurugram
- The balance sheet will be prepared by Chartered Accountant.

EC/03/11

To consider and approve revised budget estimate up to 2017-18 and

budget estimate up to 2018-19

The Council considered and approved. The Secretary Finance Department also suggested that HVSU should also assess the collection of fee and review it in light of revenue/expenditure report.

EC/03/12 To consider and approve the Enlargement of Building Works Committee.

The Council considered and approved .

EC/03/13 To consider and approve the empanelment of "Consultative Panel" of Experts for review of construction documents of University given by PMC of Dudhola Palwal.

The Council considered and approved .

EC/03/14 To consider and approve the Vishwakarma on Wheels (Kaushal Rath) for the University.

It was apprised to the Executive Council that **Kaushal Rath** (mobile van for some identified Skill training) will prove to be an effective method of training delivery and also a tool for impact assessment of the various schemes of the Government as a pilot training programme imparted through innovative means. It is important to connect to those sections of society who for some reasons cannot avail the opportunity to skill themselves in the present format of training delivery.

The Council considered and approved the concept.

EC/03/15 To consider and approve the residence of Vice Chancellor of the University.

The Council considered and approved .

EC/03/16 To consider and approve the hiring of hostel facility at ITI Kharkhara

The SDIT Department allocated first floor of ITI Kharkhara building for Hostel accommodation of students at HeromotoCorp plant Dharuhera. The student has shifted in ITI Kharkhara on 26/01/2018. The mess provider through EoI has been selected and has been operated in the ITI building. The University placed thankfulness to the Principal ITI Kharkhara and SDIT Department for their valuable support.

The Council considered and approved.

EC/03/17

To consider and approve the honorarium for experts/ consultant/ members of various committees

The Council considered and approved as these were in line UGC norms.

Supplementary agenda items with the permission of the Chairperson

EC/03/18

To consider and approve the shifting of Temple situated in University Campus Village Dudhola Palwal

A temple of Gram Devta is situated in the land of University campus at Dudhola Village Palwal. The University has requested Gram Panchayat to shift the temple from the University land. The Gram Panchayat Dudhola agreed to shift the temple and requested University to build the temple. The University will help to build the temple. The Executive Council appreciated the spirit of Gram Panchayat and the University.

The Council considered and approved.

EC/03/19

To consider and approve the Travelling allowance for contractual employee as per the Haryana Government service conduct rules

The Council considered and approved.

EC/03/20

To consider and approve the remuneration of visiting faculty/ Guest Faculty.

The Council considered and approved in line with the Technical Education Department Haryana.

EC/03/21

To consider and approve the charges for HIPA complexes

The Council considered and approved.

EC/03/22

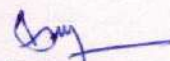
To consider and approve the issue of expenses card to the officials.

The Council considered and approved. The Executive Council appreciated the initiative of the University for cash less transactions

The meeting ended with a vote of thanks to the Chair.



Approved
Raj Nehru (Vice Chancellor, HVSU)


Registrar & Secretary