



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Advt. No. SVSU/ 2020/ Apr. /01

Notification for Engagement of Apprentices under Apprentices Act, 1961

Shri Vishwakarma Skill University proposes to engage Apprentices for **Samarth Yojna for Apprentice Engagement (SYAE)** under apprenticeship Act, 1961 in conjunction with Apprenticeship Rules 1992 and Apprentices Amendment Act 2014. Applications are invited from eligible candidates in the following designated/optional trades for engagement as Apprentices.

S.No.	Name of Position	Sector Industry	Min Qualification
1.	Advanced Attendant Operator (Process)	Production and Manufacturing	Graduate
2.	Mechanic Mechatronics	Industrial Automation and Instrumentation	10 th
3.	Architectural Assistant	Construction	10 th
4.	Multimedia and Web Page Designer	IT-ITeS	10 th
5.	Information and Communication Technology System Maintenance	IT-ITeS	10 th
6.	Executive (Marketing)	Management & Entrepreneurship and Professional	Post Graduate
7.	Executive (Finance and Accounts)	Management & Entrepreneurship and Professional	Post Graduate
8.	Executive (Human Resource)	Management & Entrepreneurship and Professional	Post Graduate
9.	Executive (Contracts and Procurement)	Management & Entrepreneurship and Professional	Post Graduate
10.	Meeting, Conference and Event Planner	Tourism & Hospitality	Graduate
11.	Associate Analytics	IT-ITeS	Graduate
12.	Web Developer	IT-ITeS	Graduate
13.	Solar PV Business Development Executive	Green Jobs	Graduate
14.	Software Developer (IT Services)	IT-ITeS	Graduate
15.	Recruitment Executive (Human Resources)	Management & Entrepreneurship and Professional	Graduate
16.	Agriculture Field Officer	Agriculture	Diploma
17.	Fitness Trainer	Sports, Physical Education, Fitness & Leisure	12 th
18.	Plumber General - II	Plumbing	10 th
19.	Traditional Snack & Savory Maker	Food Processing	8 th
20.	Multi Skilled Health Worker	Healthcare	12 th



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1. **Reservation of Vacancies:** Government guidelines in reservation for SC/ST, OBC, PWD, shall be followed with applicable age relaxation.
2. **Eligibility Conditions:**
 - Qualifications: Prescribed qualification as mentioned above with a minimum of 50% marks in qualifying exams.
 - Age: As prescribed in the Apprenticeship Rule 1992, clause 8 and amendments thereof if any.
 - Minimum Physical Standards: As prescribed in the Apprenticeship Rule 1992, clause 4 and amendments thereof if any.
 - Previous Training: Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship Act 1961 in any Government or Public Sector or Private industrial organization are not eligible to apply.
3. **Selection Procedure:** Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualifications as applicable to the respective trade or if the number of candidates is higher, then short listing of candidates may be done through Written Test, as decided by selection committee. The shortlisted candidates will be called for interview through their registered email id & mobile number. Bring bio-data along with copies of original testimonials and certificates at the time of interview in the office of the undersigned.
4. **Travel Expenses:** No travel expenses are admissible.
5. **Boarding / Lodging:** No Boarding or Lodging expenses are admissible.
6. **How to apply:**
 - Candidates are first required to register in the web portal <https://apprenticeshipindia.org/candidate-registration> for enrollment as apprentices. The application will not be accepted without registration in the above mentioned web portal.
 - The interested candidates may download the candidate instruction manual by using the following link.
<https://s3.ap-south-1.amazonaws.com/naps-cdn/candidate-manual.pdf>
 - The candidates have to apply for the respective trade through the establishment id of **E11170604784**, the establishment ID for SVSU.
 - Applicants can apply for one trade only.
 - Candidates are required to download the application format (Annexure-1) available herein and forward the filled in application along with the following documents.
 - Mark Sheets
 - Degree certificate with mark sheet, if applicable
 - Community Certificate, if applicable.
 - Certificate of Physical Disability, if applicable.
 - Proof of Date of Birth and Aadhaar card
7. **Stipend:** The candidates engaged as apprentices will be paid stipend as prescribed in the Apprenticeship Rule 1992, clause 5 and amendments thereof if any.

After successful registration and submission of application form in online mode on <https://apprenticeshipindia.org/> up to 18.12.2020 (midnight), the candidates also have to fill the Annexure-1 and send the signed copy of application form along-with all supporting self-attested documents at the following address by 25.12.2020 (05 :00 PM):

“The Deputy Training & Placement Officer, Shri Vishwakarma Skill University, 5th Floor, Plot No. 147, Sector 44, Gurugram, Haryana- 122003”



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Annexure-1

Application for engagement of Apprentices for the Trade of _____ in Shri Vishwakarma Skill University, Haryana

The Deputy Training & Placement Officer
Shri Vishwakarma Skill University,
Plot No. 147, Sector 44,
Gurugram, Haryana- 122003

Dear Ma'am,

In response to your Advertisement No. _____ dated _____,
I hereby apply for the trade of _____ as apprentice
in your organization with the following details:

1.	Name (in block letters)	
2.	Enrolment/registration no. as indicated on https://apprenticeshipindia.org/	
3.	Date of Birth (DD/MM/YYYY)	
4.	Age as on 05.12.20	
5.	Gender	
6.	Aadhaar Card No.	
7.	Father's Name	
8.	Category (Gen/ SC/ST/ BC/ ESM/Others)	
9.	Whether Persons with Disabilities (PwD)	Yes / No
10.	Correspondence Address	
11.	Email ID	
12.	Mobile phone number	
13.	State to which you belong	

Education Qualifications:

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

I hereby declare that all information given above is true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment. I undertake to abide by all the terms & conditions of the University.

Date:

Candidate Signature

Candidate Name: