

# **SHRI VISHWAKARMA SKILL UNIVERSITY**

(Enacted by the Act 25 of 2016, State of Haryana)

**DUDHOLA, PALWAL**



## **Venue:**

**CONFERENCE ROOM  
SHRI VISHWAKARMA SKILL UNIVERSITY TRANSIT  
OFFICE, GURUGRAM, SECTOR-44**



# SVSU

**SHRI VISHWAKARMA SKILL UNIVERSITY**  
(Enacted Under Government of Haryana, Act No. 25 of 2016)

Temporary Office:

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**Ref. No. SVSU/EC/19/Acad. Br/22**

**Date: 14/09/2019**

To

All the members of Executive Council  
Shri Vishwakarma Skill University Dudhola, Palwal

**Subject: Minutes of the 12<sup>th</sup> meeting of the Executive Council (Emergent) held on 14<sup>th</sup> September, 2019**

Sir,

Kindly find enclosed herewith minutes of the 12<sup>th</sup> meeting of the Executive Council (Emergent) held on 14<sup>th</sup> September, 2019 at 12:30 PM in the Conference Room, SVSU transit office Gurugram.

The discrepancies if any, in recording of minutes may be intimated to this office within 07 days from the date of receipt of the minutes.

Your faithfully

**(Registrar)**

D.A: as above

**Endst. No. SVSU/EC/19/Acad. Br /23-26**

**Dated: 14/09/2019**

A Copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Chancellor, SVSU Dudhola, Palwal
2. The Director Skill Development and Industrial Training Department Haryana
3. PS to Vice-Chancellor for kind information of the Vice-Chancellor, Shri Vishwakarma Skill University.
4. PA to Registrar for kind information of the Registrar, Shri Vishwakarma Skill University.

**Registrar**

## MINUTES

### 12<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL (EMERGENT)

The 12<sup>th</sup> meeting of the Executive Council (Emergent) of the Shri Vishwakarma Skill University, Haryana was held on 14-09-2019 at 12.30 PM in the Conference Room, Transit office Shri Vishwakarma Skill University, Gurugram, Haryana.

The following were present:

|    |  |               |
|----|--|---------------|
| 1. | <b>Sh. Raj Nehru</b><br>Hon'ble Vice Chancellor<br>Shri Vishwakarma Skill University (SVSU)  | - Chairperson |
| 2. | <b>Prof. (Dr.) Tankeshwar Kumar</b><br>Vice-Chancellor, GJUS&T Hisar   | - Member      |
| 3. | <b>Prof. (Dr.) Dinesh Kumar</b><br>Vice-Chancellor, JCBUST YMCA Faridabad  | - Member      |
| 4. | <b>Prof. (Dr.) Sujata Shahi,</b><br>Vice-Chancellor, IILM, University, Gurugram  | - Member      |
| 5. | <b>Sh. Jagmandir, Group Instructor GITI Gurugram</b><br>(Nominee of Additional Chief Secretary<br>to Government of Haryana SD&IT Department) | - Member      |
| 6. | <b>Prof. (Dr.) R. S. Rathore</b><br>Dean (Academics), SVSU, Gurugram   | - Member      |
| 7. | <b>Prof. (Dr.) Jyoti Rana</b><br>SVSU Gurugram   | - Member      |
| 8. | <b>Dr. Ritu Bajaj</b><br>Registrar SVSU, Gurugram  | - Secretary   |

At the outset, the Hon'ble Vice-Chancellor & Chairman extended a warm welcome to all the members for attending 12<sup>th</sup> meeting of the Executive Council (Emergent). The Hon'ble Vice-Chancellor & Chairman extended a special thanks to all the members for sparing their valuable time for attending the meeting.

**The Agenda items were taken up as follows:**

**EC/12/01: To consider and approve the recommendations/proceedings of the Establishment Committee for various Non-Academic positions (Clerks, Steno typists and Drivers) vide Advt. No. SVSU/18/ENT/007**

(a) It is brought to the notice of the Council that the University advertised the post of Clerk (04 UR, 01 SC) on regular basis SVSU/18/ENT/007 respectively vide advertisement no. SVSU/18/ENT/007. The candidates were shortlisted after the written test. Proficiency test for the below mentioned posts was conducted for the final selection at HIPA, Sector- 18, Gurugram on 19.08.2019 (Monday) at 10:30 AM.

The list of all the eligible shortlisted candidates of Clerk for the below Exam is as under.

| <b>List of Candidates for the Post of Clerk (UR)</b> |                 |
|--|-----------------|
| <b>Sr. No.</b>                                       | <b>Roll No.</b> |
| 1  | 19290055        |
| 2  | 19290075        |
| 3  | 19290089        |
| 4  | 19290090        |
| 5  | 19290099        |
| 6  | 19290117        |
| 7  | 19290118        |
| 8  | 19290141        |
| 9  | 19290143        |
| 10   | 19290201        |
| 11   | 19290214        |
| 12   | 19290236        |
| 13   | 19290245        |
| 14   | 19290251        |
| 15   | 19290248        |

| <b>List of Candidates for the Post of Clerk (SC)</b> |          |
|--|----------|
| 1  | 19290147 |
| 2  | 19290195 |

The recommendations of the Establishment Committee meeting held on 14.09.2019 at 11: 30 AM of the final selection of the candidates is being placed in the sealed envelope before the Council for kind consideration and approval please.

**RESOLUTION**

**The Council opened the sealed envelope and approved the recommendation of the Establishment Committee for the post of Clerk as under:**

| <b>S. No.</b> | <b>Name</b>  | <b>Roll No.</b> | <b>Remarks</b> |
|---------------|--------------|-----------------|----------------|
| 1             | Karan        | 19290075        | Selected       |
| 2             | Sachin Kumar | 19290201        | Selected       |
| 3             | Sumit        | 19290214        | Selected       |

(b) It is brought to the notice of the Council that the University advertised the post of Steno-typists UR (01Hindi, 01English) on regular basis SVSU/18/ENT/007 respectively vide advertisement no. SVSU/18/ENT/007. The candidates were shortlisted after the written test. Proficiency test for the below mentioned posts was conducted for the final selection at HIPA, Sector-18, Gurugram on 19.08.2019 (Monday) at 10:30 AM. The list of all the eligible shortlisted candidates of Stenographers (Hindi/English) for the below Exam is as under.

| <b>List of Candidates for the Post of Steno Typist (Hindi/English)</b> |                 |
|--|-----------------|
| <b>Sr. No.</b>   | <b>Roll No.</b> |
| 1  | 19290042        |
| 2  | 19290082        |
| 3  | 19290234        |
| 4  | 19290235        |
| 5  | 19290252        |
| 6  | 19290278        |
| 7  | 19290279        |

The result vide letter No. SVSU/ 19/Estt./1019 dated 27.08.19 (**Annexure-1**) for the posts of Steno typists (01Hindi, 01English) was declared after the proficiency test and approval from Competent authority. Now the matter is placed before the Council for *Ex-post facto* approval.

### **RESOLUTION**

**The Council opened the sealed envelope and approved the recommendation of the Establishment Committee for the post of Steno-Typist as under:**

| S. No. | Name          | Roll No. | Remarks  |
|--------|---------------|----------|----------|
| 1      | Brijesh Kumar | 19290234 | Selected |
| 2      | Pinky         | 19290235 | Waiting  |

(c) It is brought to the notice of the Council that the University advertised the post of Driver (01 UR) on regular basis SVSU/18/ENT/007. The candidates were shortlisted after the written test. The Proficiency test (Driving Test) for the below-mentioned post was conducted for the final selection at Haryana Roadways Workshop, Depot District-Palwal-121102 on 23.08.2019 (Friday) at 10:00 AM. The list of all the eligible shortlisted candidates for the post of **Driver** is as under.

| S.No. | Roll No. |
|-------|----------|
| 1     | 19070031 |
| 2     | 19070040 |
| 3     | 19070044 |
| 4     | 19070050 |

The result vide letter No. SVSU/ 19/Estt./1019 dated 27.08.19 (**Annexure-1**) for the posts of driver was declared after the proficiency test and approval from competent authority. Now the matter is placed before the Council for *Ex-post facto* approval.

### **RESOLUTION**

**The Council opened the sealed envelope and approved the recommendation of the Establishment Committee for the post of Driver as under:**

| S. No. | Name       | Roll No. | Remarks  |
|--------|------------|----------|----------|
| 1      | Ravi Kumar | 19070040 | Selected |

**EC/12/02: To Consider and Approve the corrigendum of the result declaration for the post of Skill Instructor (Automotive Studies and Robotics) vide Advt. No. SVSU/18/ENT/007**

It is brought to the Council that the University advertised Skill Instructor (Automotive Studies/Robotics) 4 posts (3 UR, 1 SC) along with other non-academic positions on regular basis under Advt. No. SVSU/18/ENT/007. On the recommendation of Establishment Committee in its meeting held on 01/03/2019 and with the approval of the Executive Council Vide Resolution no. EC/ 08/ 02 in its meeting held on 03/03/2019 at 05:00 PM, the result for the various non-academic positions of Group C & D vide Ref. No. SVSU/19/Estt./136 dated 07/03/2019 was displayed on website for Skill Instructor (Automotive Studies & Robotics ).

*A committee of the following members was constituted to evaluate the selection for the post of Skill Instructor (Automotive Studies/Robotics) and to resolve the issue within 7days of confirmation of the 11<sup>th</sup> EC minutes:*

1. *Dr. R.S. Rathore, Dean (Academics), SVSU, Gurugram.*
2. *Sh. Shiv Dutt Sharma, Assistant O/o Treasure Officer, Palwal.*
3. *Sh. Shambhu Ram, Assistant Director, Industries Haryana.*
4. *Sh. Gajender Singh, Principal, GITI, Faridabad.*

The recommendation of Committee has already been circulated to EC members vide letter No. SVSU/EC/19/ Estt./1031-35 dated 03.09.2019 through email (**Annexure-2**). The result for the posts of Skill Instructor (Automotive Studies/ Robotics) has been declared vide letter No. (Annexure-) after the approval from competent authority. Now the matter is placed before the Council to for information.

**RESOLUTION**

**The Council has noted the same.**

**EC/12/03: To Consider and approve the selection of the candidate from the merit list for the post of Assistant vide Advt. No. SVSU/18/ENT/007**

It is brought to the Council that the University advertised Assistant (04 UR, 01SC) posts of on regular basis under Advt. No. SVSU/18/ENT/007. On the recommendation of Establishment Committee in its meeting held on 01.03.2019 and with the approval of the Executive Council Vide Resolution no. EC/ 08/ 02 in its meeting held on 03/03/19 at 05:00 PM, The result of the Assistant along with the various Non-Academic positions for Group C & D vide Ref. No.

SVSU/19/Estt./136 dated 07/03/2019. The offer letters were issued to all the selected candidates. One of the candidates Sh. Rajdeep Singh (UR) (R.No. 19010060) has given refusal through email dated 12.09.2019 to join the University after taking the extension of two months (**Annexure-3**). As per the approval of the Executive council meeting held on 03.03.2019 vide resolution no. EC/08/02 that in case of any post vacant due to any reason the candidate in the next in merit will be offered the post. The next candidate from merit as per the Establishment committee meeting held on 14.09.2019 at 11:30 AM is placed before Council for approval please.

### **RESOLUTION**

**As there is no interview and proficiency test for the post of Assistant. The Executive Council recommended that in case of any post vacant due to any reason the candidate in the next in merit will be offered the post. The Council has approved the recommendation of the Establishment Committee for the post of Assistant in the next in merit ( Waiting list) as under:**

| <b>S. No.</b> | <b>Name</b>     | <b>Roll No.</b> | <b>Remarks</b> |
|---------------|-----------------|-----------------|----------------|
| 1             | Shakeel Ahmed   | 19010034 ( UR)  | Waiting-1      |
| 2             | Rajesh Kumar    | 19010018( UR)   | Waiting-2      |
| 3             | Sandeep Panchal | 19010042( UR)   | Waiting-3      |
| 4             | Devender Kumar  | 19010026(SC)    | Waiting-1      |

### **EC/12/04: To Consider and approve the Extension of Contractual appointments with fresh contract**

It is brought to the notice of the Council that as per the recommendation of the screening and selection committee the following candidates declared appointed for six months on contractual assignment under advt. no. HVSU/Estt./17/002 and HVSU/Estt./17/003 respectively. Three consecutive extensions were given to the following officials. As no regular recruitments are made so far, hence the services of these officials are still required. Therefore, extension in Contractual appointments of the following officials, from the dates as mentioned against each, for further period of 6 Months was required. The extensions with fresh contract have been made by the approval of competent authority for further period of 6 Months or till the regular appointment is made whichever is earlier .



| No. | Name of the Employee | Designation                            | Date of Expiry of present term | Date of Extension |
|-----|----------------------|--|--------------------------------|-------------------|
| 1.  | Jayant Sharma        | Superintendent                         | 16.07.2019                     | 17.07.2019        |
| 2.  | Anil Kumar           | Assistant                              | 05.07.2019                     | 06.07.2019        |
| 3.  | Ms. Shikha Gupta     | Assistant Registrar                    | 17.08.2019                     | 18.08.2019        |
| 4.  | Mr. Anil Aggarwal    | Assistant Professor (Mechanical Engg.) | 17.08.2019                     | 18.08.2019        |
| 5.  | Mr. Vaibhav Raghav   | Assistant Professor (Mechanical Engg.) | 30.08.2019                     | 1.09.2019         |
| 6.  | Ms. Samridhi Mangla  | Assistant Professor (CSE)              | 20.08.2019                     | 21.08.2019        |
| 7.  | Mr. Rahul Malik      | Trainer                                | 17.08.2019                     | 18.08.2019        |

The matter is placed before the Council for consideration for *Ex-post facto* approval please.

### **RESOLUTION**

**The Council has considered and approved the same. Further it was resolved that the Executive Council delegated the power to Vice Chancellor for further extensions and needful compliances to be follow.**

### **Supplementary Agenda**

**EC/12/05: To consider and approve the proposal of Nomination of delegation for Skills Mission to Germany and Switzerland from 6-13 October 2019 and payment of participation fee to CII**

It is brought to the notice of the Council that Skill India is a national mission initiated by the Government of India with the objective to rapidly implement and scale up skill development efforts across India. The target is to provide the institutional capacity to train a minimum of 300 million skilled people by the year 2022.

To help industry understand the contours of this transformation and showcase world class manufacturing practices from the leaders in this field, CII is organizing a Learning Mission on Skilling and Best Manufacturing Practices to Germany and Switzerland from 6-13 October 2019.

The objective of the visit is to enhance learn the best practices in Skilling Landscape in Germany and Switzerland for the Indian Industry and Institutions. Participants will be benefited by the interaction with visiting companies, shop floor visits and learning centers to understand

latest techniques and advancements in the manufacturing and service sector and provide a platform to share real time experiences.

CII has requested Vice Chancellor, SVSU to lead this delegation and also nominate few members in this delegation. The visit is planned for industries, training centres, Educational Organizations including several discussion forums which will give exposure to new technology and being used in industries and understanding of dual education model of Germany.

EC may consider and approve the proposal of CII to lead the delegation by Sh Raj Nehru, Vice Chancellor, SVSU and nominate Prof Rishi Pal, Professor Pedagogy and Dr Mani Kanwar Singh, Asst. Professor – Mechanical in the delegation. Approval may also be accorded to incur expenditure of Rs 2.90 + GST per participant for the visit.

### **RESOLUTION**

**The Council has considered and approved the same.**

#### **EC/12/06: To consider and approve the proposal of shifting of Temple from campus land Dudhola to village Panchayat land**

It is brought to the notice of the Council that the Gram Panchayat, Village Dudhola, Palwal (GP) has leased out land to Government of Haryana, it has got a small temple along with pujari residence inside the campus premises which is near to VC residence. Gram Panchayat has agreed to shift the temple outside the campus in the place identified by GP. Also, the matter was brought to the notice of 1<sup>st</sup> E.C. that G.P. has requested to shift the temple. The GP has requested the University to bear the cost of construction of the temple at 5 acres' land identified by GP for temple, as the 82 Acre of the land has been given by GP at almost no cost. The temple is to be shifted and in return University has to construct a temple for the GP. In the 5th Building Works Committee held on 14th June 2019 Rs. 50 lakhs was approved.

A meeting with GP was held to show the design of the temple and to get concurrence of the same. In the meeting, GP suggested modifications. Accordingly, PMC prepared the estimate amounting to Rs. 1.25 crore which has been re-framed based on the inputs provided by GP. The BWC meeting held on 06.09.19 approved Rs. 1.25 Cr. for construction of temple.

The matter is placed before the Council for consideration for approval please.

**RESOLUTION**

**The Council has considered and approved the Building Works Committee agenda related to the proposal of shifting of Temple from campus land Dudhola to village Panchayat land in which the Executive Council authorized to the Vice chancellor for the same.**

**The meeting ended with a vote of thanks to the Chair.**



**Registrar, SVSU**



**Approved Raj Nehru  
(Vice-Chancellor, SVSU)**