

**SHRI VISHWAKARMA SKILL UNIVERSITY**  
(Enacted by the Act 25 of 2016, State of Haryana)  
**DUDHOLA, PALWAL**



**Minutes of the  
13<sup>th</sup> Executive Council Meeting  
(Emergent)  
held on  
20.01.2020 at 03:00 PM**

**Venue:**

**CONFERENCE ROOM  
SHRI VISHWAKARMA SKILL UNIVERSITY TRANSIT  
OFFICE, GURUGRAM, SECTOR-44**



# SVSU

**SHRI VISHWAKARMA SKILL UNIVERSITY**  
(Enacted Under Government of Haryana, Act No. 25 of 2016)

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**Ref. No. SVSU/EC/2020/Acad. Br/89**

**Date: 20/01/2020**

To

All the members of Executive Council  
Shri Vishwakarma Skill University Dudhola, Palwal

**Subject: Minutes of the 13<sup>th</sup> meeting of the Executive Council (Emergent) held on 20<sup>th</sup> January, 2020.**

Sir,

Kindly find enclosed herewith minutes of the 13<sup>th</sup> meeting of the Executive Council (Emergent) held on 20<sup>th</sup> January, 2020 at 03:00 PM in the Conference Room, SVSU transit office Gurugram.

The discrepancies if any, in recording of minutes may be intimated to this office within 07 days from the date of receipt of the minutes.

Your faithfully



**(Registrar)**

D.A: as above

**Endst. No. SVSU/EC/2020/Acad. Br /90-93**

**Dated: 20/01/2020**

A Copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Chancellor, SVSU Dudhola, Palwal
2. The Director Skill Development and Industrial Training Department Haryana
3. PS to Vice-Chancellor for kind information of the Vice-Chancellor, Shri Vishwakarma Skill University.
4. PA to Registrar for kind information of the Registrar, Shri Vishwakarma Skill University.



**(Registrar)**

## MINUTES

### 13<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL (EMERGENT)

The 13<sup>th</sup> meeting of the Executive Council (Emergent) of the Shri Vishwakarma Skill University, Haryana was held on 20-01-2020 at 03:00PM in the Conference Room, Transit office Shri Vishwakarma Skill University, Gurugram, Haryana.

The following were present:

1.	<b>Sh. Raj Nehru</b> Hon'ble Vice Chancellor Shri Vishwakarma Skill University (SVSU)	- Chairperson
2.	<b>Prof. (Dr.) Tankeshwar Kumar</b> Vice-Chancellor, GJUS&T Hisar	- Member
3.	<b>Prof. (Dr.) Dinesh Kumar</b> Vice-Chancellor, JCBUST YMCA Faridabad	- Member
4.	<b>Prof. (Dr.) Sujata Shahi,</b> Vice-Chancellor, IILM, University, Gurugram	- Member
5.	<b>Sh. Gajender Kumar, Principal GITI ,FBD</b> (Nominee of Additional Chief Secretary to Government of Haryana SD&IT Department)	- Member
6	<b>Sh.Sandeep Chaudhary, Treasury Officer</b> (Nominee of Additional Chief Secretary to Government of Haryana Finance Department)	- Member
6.	<b>Prof. (Dr.) R. S. Rathore</b> Dean (Academics), SVSU, Gurugram	- Member
7.	<b>Prof. (Dr.) Jyoti Rana</b> SVSU Gurugram	- Member
8.	<b>Dr. Ritu Bajaj</b> Registrar SVSU, Gurugram	- Secretary

At the outset, the Hon'ble Vice-Chancellor & Chairman extended a warm welcome to all the members for attending 13<sup>th</sup> meeting of the Executive Council (Emergent). The Hon'ble Vice-Chancellor & Chairman extended a special thanks to all the members for sparing their valuable time for attending the meeting.

**The Agenda items were taken up as follows:**

**EC/13/01: To report the implementation of the pay fixation of various Teaching and Non-Teaching Posts as per the 7<sup>th</sup> CPC.**

It is brought to the notice of the Council that the Government has approved the implementation of 7<sup>th</sup> CPC in SVSU as conveyed by letter of ACS, SDIT vide Endst. No. KC/T-6/SVSU/Revision of pay/19155 dated 20/09/2019. The pay has been fixed for all the regular staff as per 7<sup>th</sup> CPC.

**The Council considered and noted the agenda.**

**EC/13/02: To report the revision of House Rent Allowance admissible to regular employees working in SVSU, Gurugram as per 7<sup>th</sup> CPC.**

As per the notification issued by Finance Department, Government of Haryana vide letter no. 4/2/2017-5FR dated 30/07/2019, the existing House Rent Allowance admissible to Haryana Government Employees has been revised in terms of Rule 14(3) of HCS (Allowances to Government Employees) Rules, 2016 pursuant to revision of pay scales as per recommendation of the 7<sup>th</sup> Central Pay Commission w.e.f. 01/08/2019.

**The Council considered and noted the agenda.**

**EC/13/03: To report continuation of 12 posts through fresh contract.**

The Government of Haryana had delegated powers under section 35 of HVSU Act 2016 to the Vice Chancellor, HVSU, Dudhola, Palwal for continuation of 12 posts mentioned in above Government orders vide Endst. No. KC/T-6/Interview/VSU/14761 dated 25/07/2017 for another six months with the condition to obtain the fresh contract from the candidates after the date of expiry of the term. A request was sent to the ACS SD&IT for the permission of re-continuation of the above mentioned posts dated 31/10/2019. The following 12 posts have been sanctioned vide state Government Endst. No KC/T-6/Interview/VSU/24552 dated 17/12/2019 at consolidated rates on the temporary basis for a period of six months.

S. No.	Name of Post	No. of Post
1.	Joint Director	2
2.	Deputy Director	2
3.	Assistant Deputy Director	6
4.	Senior Skill Coordinator	1
5.	Assistant Skill Instructor	1

The services of these officials are still required for the completion of work efficiently and smoothly. Therefore, extension in contractual appointments (through fresh contract) of the following officials from the dates as mentioned against each, for further period of 6 months is requested for consideration and approval.

Sr. No.	Posts	Designation	Date of Joining	Date of Extension from the below mentioned dates for the further period of six months
1	Col. Utkarsh Singh Rathore (Retd)	Joint Director	01.05.2017	01.11.2019
2	Dr. Raj Singh Antil	Joint Director	01.05.2017	01.11.2019
3	Ms. Simi Somasundaran	Deputy Director	01.05.2017	01.11.2019
4	Sh.Sanjay Kumar Bhardwaj	Deputy Director	15.05.2017	15.11.2019
5	Dr. Vikram Bansal	Assistant Deputy Director	01.05.2017	01.11.2019
6	Ms. Meenakshi Koul	Senior Skill Coordinator	01.05.2017	01.11.2019
7	Mr. Ganesh Dutt	ADD (IT)	15.02.2018	01.11.2019
8	Mr. Ravi Sinha	ADD (Skilling)	12.12.2017	12.12.2019
9	Mr. Nikhilesh Sharma	ADD(Graphic Designer)	27.10.2018	01.11.2019
10	Ms. Arti Koul	Asst. Skill Coordinator	21.09.2018	01.11.2019
11	Sh Kapil Mangla	ADD(Admn)	01.02.2019	01.11.2019

**The Council considered and noted the agenda.**

**EC/13/04: To report the acceptance of the revised UGC guidelines for the enhancement of the rate of honorarium of Guest Faculty.**

Guest faculty were being paid Rs 500/- per lecture for teaching and are engaged for up to 3 hrs/day for other academic works. As per the UGC notification vide ref. no F.25-1/2018(PS/MISC.) dated 28/01/2019, the Honorarium for Guest Faculty, appointed only against sanctioned posts, be enhanced to Rs 1500/- per lecture subject to a maximum to Rs 50,000/- per month. The revised honorarium is already approved in the 2<sup>nd</sup> Skill Council Meeting – SC/02/13 held on 27/03/2019 at SVSU, Gurugram.

**The Council considered and noted the agenda.**

**EC/13/05: To report the slow progress of work by IrconISL.**

The work for the construction of Phase – I buildings of SVSU Dudhola Campus already allotted to PMC IrconISL for the Rs. approx. 425.00 crores with the time frame for completion during 24 months from the Agreement held dated 21.01.2018. For the execution of the works, PMC, IrconISL has allotted the works in 05 packages amounts to approx. Rs. 382 crores with a completion time of 15 months from issue of Letter of Intent to Executive Agencies from PMC. All the agencies started their respective works as per allotted tenders from October 2018 onwards. The status of works was reported in 7<sup>th</sup> Executive Council meeting held on 04.01.2019. The works at site since January 2019

have been monitored randomly by SVSU and reported all observations and delays at site to PMC time to time. During the execution work of Package-1 at site on 01.08.2019 an incident had happened at 1W Academic Block by falling the cantilever portion during the concreting process. As per the Hon'ble Vice Chancellor directions a meeting with IrconISL management was immediately called and IDC team was instructed to submit the report at the earliest. IDC team reported the matter to Hon'ble Vice Chancellor on the incident date itself suggested actions to be taken on PMC & Executive Agency.

Based upon the emergent meeting with PMC's, Management held on 04.08.2019 a DO letter to the Chairman, IrconISL vide no- SVSU/VC Office/2019/476 was sent, it was mutually decided to suspend the entire package-1 immediately with the following instructions: -

1. IrconISL to undertake an independent third party quality, safety, processes and compliance report by a reputed agency that includes the area where the incident has been reported along with the quality and safety of the entire works of Package-1. The report to be submitted within 72 hours and decision to resume the work in Package-1 shall be taken after the reviewing of the reports.
2. IrconISL, PMC to also conduct the audit of others packages that include quality, safety, processes, compliances and reports of the same to be submitted within a month's time (on or before 5th September-2019).
3. IrconISL, PMC to enhance and strengthen the safety and security in and around the campus by bringing a good security agency preferably ex-serviceman.
4. PMC to prepare a standing operating procedure for entry and exit of people, material and machine inside the campus.
5. PMC to provide legal and statutory compliance report of the project within two weeks.

Instead of report to be submitted within 72 hours, IrconISL submitted their internal report within 7 days in which the root cause of incident appears to be mechanical failure of corner props, However, sabotage is also not ruled out, but the third party independent report was not submitted.

A letter has been issued by Registrar to CEO, IrconISL vide no- SVSU/19/Cor./ID&C/185 dated 12.08.2019 to submit incident report with concrete & comprehensive preventive steps to be taken in future to avoid such mishaps.

Reminder DO letters were issued to the Chairman, IrconISL vide no- SVSU/VC Office/2019/502 dated 10.08.2019 and SVSU/VC Office/2019/514 dated 21.08.2019 in respect of awaiting the report to be submitted by the PMC. IrconISL submitted Third Party Technical Inspection Report vide no- IrconISL/ 1043/SVSU-Palwal/1003 dated: -27.08.2019 with the recommendation that the reason for incident was due to buckling/ deflection of some props in the corner portion of cantilever area leading to settlement of cantilever portion of slab under self-weight of concrete & shuttering.

On behalf of recommendation and testing reports submitted for the cubes on dated 12.09.2019, the package-1 work was resumed on the same date. IrconISL has submitted the Third Party Technical Inspection report of others packages vide no-IrconISL/1043/SVSU-Palwal/1209 dated: -25.10.2019 However, the work was suspended for almost 40-45 days due to non-submission of report by IrconISL, and no fault of SVSU is in the matter despite clear cut direction to submit independent 3<sup>rd</sup> party report within 72 hours, PMC failed to abide to the direction of SVSU which had stopped the work and further delayed the progress of package 1.

Meanwhile, it was reported in the fortnightly Progress Report submitted by IrconISL that the progress of the work has been delayed up to 100-120 days. Later, the Hon'ble Supreme Court issued an order to stop/ban the construction activities around NCR region from the period 01.11.2019 to 09.12.2019. All these have impacted the entire project progress of 4 to 5 months as of the actual completion dates.

This has affected the budget adversely as Rs.77 Cr could be spent against Rs. 325 Cr. A letter has been received vide no- IrconISL/1043/SVSU-Palwal/027 dated: -08.01.2020 in respect of revised budget demand with the silent reasons in delay of the works. In response, a DO letter has been

issued on 10.01.2020 by Hon'ble Vice Chancellor to CMD Ircan International for poor financial and project planning which has detailed the financial planning of University and Government of Haryana.

In the 7<sup>th</sup> EC, all the matter related to complaints were reported to the members after a constant follow up with CVC a letter was received on 20.12.2019 from CVC with following comments. "Your complaints have been duly examined in the Commission in terms of its Complaint Handling Policy and having regards to the nature of the issues raised therein, the same have been filed and you may approach the concern State Government for redressal of your complaint as the Commission does not have jurisdiction over affairs of State Government".

**The Council considered and noted the agenda.**

**EC/13/06: To report the joining of Ms. Meenakshi Koul, Sr. Skill Coordinator.**

Ms. Meenakshi Koul, Sr. Skill Coordinator joined Shri Vishwakarma Skill University vide ref no. HVSU/IT/Estt./012 dated 31/05/2017. She submitted her resignation letter to Dean, Academics via email dated 14/02/2019 due to sudden demise of her father. The resignation was not accepted by the concerned branch. In the meanwhile her contract was extended for another six months vide Ref. no. SVSU/19/Estt./518 dated 01/06/2019 w.e.f 01/05/2019. Later, she submitted an application to Dean, Academics dated 08/06/2019, requesting to revoke her resignation and allow her to resume her duties as Sr. Skill Coordinator. As her resignation was not accepted she continued to be the active contractual employee of SVSU and she resumed her duties on 08/06/2019. The period of her service from **14/02/2019 to 07/08/2019** was considered as leave without pay.

**The Council considered and noted the agenda.**

**EC/13/07: To report the using of Electric vehicles and Hired Vehicles for proper smooth functioning of the University.**

The University is running its dual education industry integrated model due to which the classes take place in different locations of industry along with Transit campus, WIT Sohna, CSA Dudhola Palwal, ITI Palwal, Dharuhera, Manesar, Babupur Village. The staff members and students have to travel to various locations in Haryana and NCR. The University has to use both cars and buses on hire on regular basis for the above requirements.

- a. The University has also hired 4 No. Electric Vehicles by signing an MOU with ESIL for the above from January 2020 onwards. Total rental on electrical vehicles is Rs. 114500/- (Excluding GST) per month.
- b. The University runs two buses from Transit office to WIT and from Faridabad to WIT on monthly basis. Approximate cost of running these buses is Rs. 1.5 L per month.
- c. As the contract of previous vendor i.e. RS Enterprises has expired so few vehicles are also hired on need basis in the interest of SVSU basis till the time new tender process is complete.

**The Council considered and noted the agenda.**

**EC/13/08 Agenda for information to consider and approve the Holiday Calendar prepared by the Committee.** A committee duly approved by the Competent Authority proposed a calendar of the University for the year of 2020.

**The Council considered and noted the agenda.**

**EC/13/09: To consider Ex-Post Facto approval of the extension of appointment of Dr. Ashok Srivastav (Dean Engineering) working on contractual basis.**

Dr. Ashok Srivastav joined Shri Vishwakarma Skill University as Dean, Engineering on 12/12/2017 on contract basis. Dr. Ashok Srivastav present term of service got expired on 11/12/2019. His present age is above 68 years and as per the UGC notification, the employee may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, college and Institution, up to the age of seventy years. The services of Dr. Ashok Srivastav are still required as there is shortage of manpower and excess of workload. Therefore, his contract may be extended up to 31/03/2020 or till regular appointments are made.

The matter is placed before the Council for consideration and ex-post facto approval of the extension of appointment of Dr. Ashok Srivastav up to 31/03/2020.

**The Council recommended to continue services of Dr. Ashok Srivastav as Adjunct faculty as per UGC notification of dated 18<sup>th</sup> July, 2018 of Adjunct faculty w.e.f 11/12/2019 to 31/03/2020 with a consolidated salary of Rs. 80,000.**

**EC/13/10: To consider and approve Ex-Post Facto approval for the extension of appointment of contractual employees working in SVSU.**

It is brought to the notice of Council that the following employees were appointed on contract basis initially for the six months and one year respectively. Though few regular employees have joined but due to shortage of regular staff and excessive workload. Therefore, services of contractual staff mentioned below are still required. The appointment was further extended for consecutive terms through fresh contract of the following candidates:

Sr. No	Name	Designation	Date of Joining	Date of Expire of Current Term	Date of extension of present term (Through Fresh Contract)	Term	Tenure
1	Sh. Deepanshu Atri	Law Assistant	29/10/2018	28/10/2019	29/10/2019	First	Six months
2	Sh. Satish Kumar Bhutani	Technical Advisor (Civil)	13/11/2017	12/11/2019	13/11/2019	Fourth	Six months
3	Dr. Raj Kumar Tewatia	Skill Instructor – Music (Instrumental)	17/12/2018	16/12/2019	17/12/2019	Second	Six months
4	Mr. Amarjeet Singh	Skill Instructor – Music (Instrumental)	19/12/2018	18/12/2019	19/12/2019	Second	Six months
5	Ms. Neeti Arora	Assistant Registrar – IT	27/12/2017	26/12/2018	27/12/2019	Second	One year



6	Dr. Jayant Sharma	Superintendent	17/07/2017	16/01/2020	17/01/2020	Fifth	Six months
7	Sh. Anil Kumar	Assistant	06/07/2017	05/01/2020	06/01/2020	Fifth	Six months
8	Sh. Jagbir Singh	Foreman Instructor (Industrial Electronics)	08/01/2018	07/01/2020	08/01/2020	Third	One year
9	Mr. Ashish Mittal	Foreman Instructor (Electrical)	08/01/2018	07/01/2020	08/01/2020	Second	One year
10	Mr. Yogesh Sharma	Skill Instructor (Tool & Die)	08/01/2018	07/01/2020	08/01/2020	Second	One year
11	Mr. Arvind Sharma	Skill Instructor (Mechatronics)	08/01/2018	07/01/2020	08/01/2020	Second	One year
12	Mr. Puneet Raghav	Skill Instructor (Electrical)	08/01/2018	07/01/2020	08/01/2020	Second	One year
13	Ms. Manju Bala	Lab Technician (IT)	08/01/2018	07/01/2020	08/01/2020	Second	One year
14	Ms. Natasha Sharma	Lab Technician (Library)	08/01/2018	07/01/2020	08/01/2020	Second	One year
15	Mr. Gopal	Lab Technician (Electrical)	08/01/2018	07/01/2020	08/01/2020	Second	One year
16	Ms. Khushboo Wattal	Trainer	08/01/2018	07/01/2020	08/01/2020	Second	One year
17	Dr. Jitender Kumar Dubey	Deputy Librarian	08/01/2018	07/01/2020	08/01/2020	Second	One year

**The Council considered and approved the agenda.**

**EC/13/11: To consider and approve the Administrative Block of the University shall be named as Daksha Prajapati Bhawan.**

As per the announcement by the Hon'ble Chief Minister announcement dated 31.09.2018 regarding naming of one of the wing at Shri Vishwakarma Skill University as Daksh Prajapati wing. The University has proposed its Administrative Block to be named as Daksh Prajapati Bhawan.

**The Council considered and approved the agenda.**

## **SUPLIMENTARY AGENDA ITEMS**

**EC/13/12: To consider and approve the name of the nominee of the Executive Council for appointment of next Vice-Chancellor while nominating one of the members of the Executive Council of the University.**

The term of the present Vice Chancellor of the University is going to expire on 20.01.2020. In term of Sub Section 3 of Section 12, the Government has to constitute a Search Committee for appointment of next Vice Chancellor while nominating one of the nominees of the Executive Council of the University as member of the Search Committee vide memo no SS/ACSSDIT/2020/239 dated Chandigarh the 17.01.2020.

**The Council recommended the following names:**

1. **Prof. Tankeshwar Kumar, Vice-Chancellor, Guru Jambheshwar University of Science & Technology, Hisar-Haryana**
2. **Prof. Dinesh Kumar, Vice-Chancellor, J.C. Bose University of Science and Technology, YMCA, Faridabad-Haryana.**

**“The State Government shall constitute a Selection Committee consisting of one nominee of the Chancellor and two nominees of the Executive Council, three months prior to the expire of term of the Vice-Chancellor, which shall prepare a panel of at least three names, in alphabetical order, from which the Chancellor shall appoint the Vice-Chancellor, on the advice of the State Government. The terms and conditions of service of the Vice-Chancellor shall be determined by the Chancellor, on the advice of the State Government”.**

**EC/13/13: To consider and approve time extension for completion of the Renovation work of SVSU Transit Office for ground, 4<sup>th</sup> & 5<sup>th</sup> floor.**

WAPCOS Limited has been engaged as PMC for the renovation work of SVSU Transit Office Gurugram vide L.O.I. No. SVSU/19/Cor./IDC/098 dated 01.02.2019. The agreement between SVSU & PMC held on 24.05.2019. As per agreement the work was to be completed in six months w.e.f. the date of agreement i.e. upto 23.11.2019. The work put on hold during a Finance Committee for a certain period as Secretary, Finance Department sought some clarification from SVSU and it was cleared by with due approval from Finance Committee later on which has resulted in execution of the work.

Further, delay was held due to State Assembly Election. M/s. WAPCOS has requested vide their letter no. WAP/RD/SVSU/2020/727 dated 14.01.2020 (Copy Enclosed) for extension of time upto 15.04.2020 for completion of works.

The extension up to 15<sup>th</sup> April 2020 is required to complete the work so that the academic and administrative planning of the University is implemented for the smooth function.

Hence, the agenda is put up for the consideration and approval please.

**The Council considered and approved the agenda.**

**EC/13/14: To consider and approve time extension for completion of the Permanent Campus of Shri Vishwakarma Skill University at Village Dudhola, Palwal, Haryana.**

IronISL has been engaged as PMC for the above said work vide L.O.I. No. HVSU/17/Cor./433 dated 22.09.2017. The agreement between SVSU & PMC held on 22.01.2018 as per agreement the work was to be completed in two years w.e.f. the date of agreement i.e. upto 21.01.2020.

The works for four packages was allotted by December 2018 and one package was allotted in April 2019. The time limits given for the completion of the entire packages is 15 months was upto

21.01.2020, however, due to reasons given below the completion of the work has been delayed abnormally (the project is delayed by 4-6 months' timeframe from the close of agreement)

1. Circulars from CPCB & DPCB regarding stoppage of all construction activities excluding interior work from 01.11.2019 to 10.12.2019 in Delhi & NCR region.
2. Stoppage of work form 05.08.2019 to 27.08.2019 in Package – 1 due to incident at Academic Block.
3. Due to ban on stone crushers from 26.10.2019 in Delhi & NCR area, scarcity of fine and coarse aggregate is hampering the progress of work

Based upon the fortnightly reports submitted by IrconISL, it is found that the project is delayed by 4-6 months' time and likely to be completed by 21<sup>st</sup> December 2020.

The extension up to 21<sup>st</sup> Dec 2020 is required to complete the entire project which comprises phase-1 infrastructure.

**The Council considered and approved the agenda.**

At the end, the Council members unanimously applauded the contribution of Sh. Raj Nehru, Vice-Chancellor, SVSU. Prof. Dinesh Kumar, Vice-Chancellor, JCBYMCA University, Faridabad appreciated the way Sh. Raj Nehru has diligently worked for bringing up the 'Dual Education Industry Integration model' a unique model in India which is first of its own kind. Prof. Tankeshwar Kumar, Vice-Chancellor, GJUS&T, Hisar acknowledged the work done by Sh. Raj Nehru in the area of Skill through his various innovative initiatives like industry reach out, social transformation through skill education, educating industry for integrating NAPS schemes, acceptance and equivalence of skilling and vocational education in the industry, leveraging the industry by integrating 'On the Job Training' concept in Indian Education System.

Dr. Sujata Sahi, Vice-Chancellor appreciated the speed by which the work is being carried in the area of skill education as well as state of art campus construction at Dudhola, Palwal under the vision of Sh. Raj Nehru.

The EC also recommended to extend the period of the Vice-Chancellor, Sh. Raj Nehru, until the appointment of a regular Vice-Chancellor, so that the work does not suffer and continue to progress with the same pace.



**Registrar**

**Approved**



**Raj Nehru**

**(Vice-Chancellor, SVSU)**