

SHRI VISHWAKARMA SKILL UNIVERSITY

(Enacted by the Act 25 of 2016, State of Haryana)

DUDHOLA PALWAL



Venue

**CONFERENCE ROOM AT CSA DUDHOLA
SHRI VISHWAKARMA SKILL UNIVERSITY
DUDHOLA PALWAL**



SVSU

SHRI VISHWAKARMA SKILL UNIVERSITY
(Enacted Under Government of Haryana, Act No. 25 of 2016)

Temporary Office:

Plot No. 147 Sector- 44 Gurugram (Haryana)

Phone: 0124-6525001

E-Mail: registrarhvsu@gmail.com

Visit us at: www.hvsu.ac.in

Ref. No.SVSU/FC/19/Estt./545

Date: 03/06/2019

To

All the members of Finance Committee
Shri Vishwakarma Skill University Dudhola Palwal

Subject: Minutes of the 3rd meeting of the Finance Committee held on 31st May 2019

Sir,

Kindly find enclosed herewith minutes of the **3rd meeting of the Finance Committee held on 31st May 2019** at 11:30 AM in the Conference Hall, CSA Dudhola SVSU Palwal.

The discrepancies if any, in recording of minutes may be intimated to this office within week from the date of receipt of the minutes.

Your faithfully

(Registrar)

D.A: as above

Endst.No. SVSU/FC/19/Estt./548

Dated: 03/06/2019

A Copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan , Chandigarh for kind information of his Excellency, the Governor & Chancellor, SVSU Dudhola Palwal
2. The Director Skill Development and Industrial Training Department Haryana
3. PS to Vice-Chancellor for kind information of the Vice-Chancellor, Shri Vishwakarma Skill University.

Deputy Registrar

MINUTES OF THE THIRD MEETING OF THE FINANCE COMMITTEE HELD ON 31.05.2019 AT 11.30 AM IN CONFERENCE ROOM CSA DUDHOLA SHRI VISHWAKARMA SKILL UNIVERSITY DUDHOLA PALWAL

The following were present:

1.	Sh. Raj Nehru Hon'ble Vice Chancellor Shri Vishwakarma Skill University (SVSU)	Chairperson
2.	Sh Rajesh Bansal Consultant (Nominee of Additional Chief Secretary to Government of Haryana Finance Department)	Member
3.	Sh Tilak Chandna CA	Member
4.	Ms Rohini Aggarwal CA	Member
5.	Dr R S Rathore Dean(Academics) SVSU Gurugram	Member
6.	Dr Ritu Bajaj Registrar SVSU Gurugram	Member Secretary

SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, PALWAL

MINUTES OF THE 3rd MEETING OF THE FINANCE COMMITTEE HELD ON 31.05.2019 AT 11.30 AM IN CONFERENCE ROOM AT CSA, SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, HARYANA

At the outset, the Hon'ble Vice-Chancellor & Chairman extended a warm welcome to all the members for attending 3rd Meeting of the Finance Committee. The Hon'ble Vice-Chancellor and Chairman extended a special thanks to all the members for sparing their valuable time for attending the meeting.

The Agenda items were taken up as follows:

FC/03/01: Progress Report of the University – Presentation by Vice Chancellor.

The progress report was presented by the Hon'ble Vice Chancellor, SVSU, during the presentation in the form of short film. This was appreciated by all the Finance Committee members.

FC/03/02: Confirmation of the minutes of the 2nd meeting of the Finance Committee held on 28.03.2019.

The Committee noted and confirmed the minutes of the 2nd meeting of the Finance Department held on 28.03.2019 with the following suggestions:

The Committee considered and approved the expenditure report 2018-19.

The Finance Department nominee raised a point that the recent minutes issued by Finance Department must be considered. The Hon'ble Vice Chancellor informed that a meeting was fixed with worthy ACS(Finance), ACS SD& IT, Secretary Finance with regard to observations raised during second Finance Committee meeting. During the meeting the Worthy ACS Finance had asked to submit the details of posts and complete budget for the University. The VC informed the same was submitted on dated 24.04.19 The VC informed that the Finance department minutes of meeting were received on 24.05.2019 and same shall also be responded soon.

With regards to another observation to hiring of consultancy for renovation work for ground, 4th and 5th floors. The Vice Chancellor informed that a letter dated 29.5.2019 has been written to Supplies and Disposal Department for seeking their no objection. The V.C. also informed that in his conversation with ACS(SDIT) with additional responsibility of supplies and disposable, it has been informed that Consultancy Services do not fall under the ambit of Supplies & Disposal Department.

Technical Education Department nominee asked for the details of Abhinandan Vir Balidani Yojna and the scholarship. The Vice Chancellor informed that scheme has approved for the benefit of **Defense services martyr's families** and a maximum of 10 students will be enrolled in a year.

FC/03/03: To Note the action taken on the various decisions taken in the 2nd Finance Committee Meeting held on 28.03.2019.

The FC noted the action taken in 2nd Finance Committee.

FC/03/04: To Consider the expenditure report for financial year 2018-19.

The Committee considered & approved the agenda and suggested the same should be audited by Audit Department of the Government and an audit report to be procured from them as well.

The Registrar informed that the University does not any have regular Auditor nor Chief Finance Officer (CFO), the Registrar informed that the University through various communications (Letter Nos. SVSU/19/Estt./380-384 and SVSU/19/Estt./385-388) has been continuously requesting for the Finance Department and SDIT Department to provide Full Time CFO and Auditor.

The Registrar also informed the committee that it has become a challenging task for the University to carry its Financial Operations due to inadequacy of these officers.

FC/03/05: To Consider and approve the budget for financial year 2019-20.

The Finance Committee approved the Budget and suggested that the same must be approved by Finance department. The FC nominee informed that the work to the NITTTR should be done through tender process. The Vice Chancellor informed that the NITTTR is a Government of India enterprise under Ministry of HRD and a specialized organization of the Government in the area of Teachers Training and Content Development Services. The Finance department representative suggested the University should write to Administrative (SDIT) and seek their concurrence for allocation of work to NITTTR.

FC/03/06: To Consider and note the audited statements of account for the FY 2017-18

The Finance Department considered and noted the report and suggested to get the report audited from the Government auditor.

FC/03/07: To Consider and approve the budget for creation of permanent teaching and non-teaching positions for feeder school

The Finance Committee considered and approved agenda. Sh Rajesh Bansal, Finance Department nominee enquired about the Teachers and the student ratio being maintained for creation of posts in Feeder School, the Vice Chancellor informed that it is as per the CBSE guidelines. The Vice Chancellor also informed that the teachers hiring qualifications are also as per CBSE Guidelines. The Vice Chancellor also informed the delay in sanction of budget for Renovation work of 4th & 5th floor has led to delay in start of Feeder School.



**Approved Raj Nehru
(Vice Chancellor, SVSU)**



Registrar, SVSU