



# Shri Vishwakarma Skill University

(State University Enacted Under Government of Haryana Act No. 25 of 2016)

Plot No. 147, Sector – 44, Gurugram, Haryana - 120003

E-mail : [info@svsu.ac.in](mailto:info@svsu.ac.in)

## Eligibility and Qualification/ Experience for Posts

S. No	Name of Post(s) / mode of recruitment	No. of Post(s)	Considered Salary	Qualification/ Experience	Desirable
21	Assistant Skill Coordinator (Initially up to 30 <sup>th</sup> April 2021 on Contract basis. May be extend further six months)	1	32625	(1) Bachelor Degree with at least 55% of marks from a recognized university (2) 5 years of administrative experience, also exposure in content and curriculum development in soft skills, proficiency to impart training. i) Knowledge of Hindi/Sanskrit up to Matric	a) Experience in data tabulation and analysis, exposure to digital platform and web-based assessment b) Well versed in high impact presentation preparation skills c) Preference 1- 2 years of skills training

Shri Vishwakarma Skill University (SVSU)  
**(Application for Recruitment on Contract Basis)**

Affix  
Recent  
Passport  
Size  
Photograph  
Duly

1. Advertisement No. : \_\_\_\_\_
2. Post applied for : \_\_\_\_\_
3. Full Name : \_\_\_\_\_  
(in Blocks)
4. Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_(DD/MM/YYYY)
5. Age as on 01.07.2016: \_\_\_\_\_
6. Gender : \_\_\_\_\_
7. Nationality : \_\_\_\_\_
8. Aadhaar No. : \_\_\_\_\_
9. Father's Name/  
Husband's Name : \_\_\_\_\_
10. Mother's Name : \_\_\_\_\_
11. Address for : \_\_\_\_\_  
Correspondence \_\_\_\_\_  
\_\_\_\_\_
12. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
13. Telephone No. : Mobile \_\_\_\_\_  
Landline (with STD Code) \_\_\_\_\_  
E-Mail \_\_\_\_\_
14. Category : \_\_\_\_\_ Gen/ SC/ST/ BC/ ESM/ Others
15. State to which you : \_\_\_\_\_  
belong
16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects


\* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

\* Additional sheet may be enclosed for any other details of experience Please attach your latest detailed C.V

Please attach relevant documents in support of the above

18. State of Health : \_\_\_\_\_

19. If selected, specify the minimum required joining time : \_\_\_\_\_

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date: .....

Signature of the Candidate  
Name: \_\_\_\_\_

