



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Date: 27.09.2021

Advertisement No. SVSU/ 2021/ Estt. / Cont./ 012

Walk- in –Interview for Recruitment of Joint Director, Content Manager, Business Development Head, Quality Head Manager and Result Manager for Assessment & Certification Department on Contractual basis.

Shri Vishwakarma Skill University (SVSU), Dudhola, Palwal (Haryana), is India's first Government Skill University established by the Government of Haryana Act 25, 2016, which is functioning from its Transit Office Campus at Gurugram. The University is running various skill courses such as - Certificate, Diploma, Degree, Post Graduate Degree/Diploma, Skill Ph.D. etc. based on its dual education model, where apprenticeship/ On the Job Training (OJT) has been integrated with the class room training.

Walk in Interview for engaging of **Joint Director, Content Manager, Business Development Head, Quality Head Manager and Result Manager** will be held as per Schedule given below:

1. For selection on contractual basis, engagement will be for a period of **six months** initially.
2. Bring filled prescribed Application form and one self-attested Copy of relevant testimonials and certificates along with the original testimonials and certificates at the time of interview in the office of the undersigned.
3. The University reserves the right to increase/ decrease the number of posts or it may not fill the post advertised without assigning any reason.
4. No separate information of interview shall be sent. **No TA/DA shall be paid by the University.**

09.10.2021 at 08:30 AM (Reporting Time)	Venue of Interview: SVSU Gurugram, Transit Office, Plot No.147, Sector- 44 Gurugram- 122003
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Interested candidates can send advance copy of application form along with copy of certificates through email to recruitment.nt@svsu.ac.in

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Eligibility and Qualification/Experience for Post

(1)

Name of the Post	Joint Director
Number of Post	01 - UR
Mode of Recruitment	Contractual
Salary	Rs. 1,00,000/- Consolidated
Educational & Other Qualifications	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health-Care, Computer Science, Social Science.</p> <p>(2) A minimum of 15 years of teaching/Industry experience or experience in research at the University/National level institutions and/or research/policy papers.</p> <p>(i) Contribution to educational innovation, design of new curricula and technology-mediated teaching learning process.</p> <p>(ii) An outstanding professional, with an exceptional accomplishment established in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p> <p>iii) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>iv) Knowledge of Hindi/Sanskrit up to Matric</p>
Preference	<p>a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders.</p> <p>b) Have in-depth knowledge and understanding of National Standard & Qualification Framework.</p> <p>c) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework.</p> <p>d) Establish national and international sectorial partnerships.</p> <p>e) Support in establishing digital courseware.</p> <p>f) Develop entrepreneurship development program.</p> <p>g) IT skills are mandatory.</p> <p>h) Preference will be given to postgraduate in management and Ex-servicemen/retired employee.</p>

(2)

Name of the Post	Content Manager/ Result Manager/ Quality Head Manager/Business Development Head
Number of Post	01 - UR
Mode of Recruitment	Contractual
Salary	Rs. 50,000/- Consolidated
Educational & Other Qualifications	<p>(a) Master's Degree in Engineering/Management/ Relevant or concerned areas with at least First division or its equivalent grade of B in the UGC seven-point scale and 8 years of experience (Post Qualification) in assessment or educational administration with any NSDC/NSDA/SSC/ABs/ PSUs/University/or related organization at National Level.</p> <p>(b) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics or other as relevant.</p> <p>(c) Knowledge of Hindi / Sanskrit up to Matric standard or higher education.</p>
Preference	<p>(a) Preference will be given people who have work in educations skill development sector/institutions or departments</p> <p>(b) Knowledge and understanding of National Occupational Standards & National Qualification Framework.</p> <p>(c) Overall sectorial & Industry Knowledge ability to analysis/collate demands and prepare sustainable plan/models of skill programs/courses/ work-study model and skilling framework.</p> <p>(d) Establish national and international sectorial partnerships.</p> <p>(e) IT skills are mandatory.</p> <p>(f) Worked with any National or International Organization.</p>
Skills Required	Good interpersonal skills, Analytical skill, Communication Skills especially writing, subject knowledge and computer savvy

Instructions to the candidates

1. The Candidate must be citizen of India.
2. All appointments will be as per the rules of University/ Haryana Govt.
3. Good knowledge of computer applications will be a distinct plus.
4. Knowledge of Hindi/Sanskrit up to matric level is essential.
5. The required qualification and relevant experience etc for eligibility shall be determined as on the date of Walk-in-Interview.
6. All qualifications must be from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised.
7. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle for selection/ interview. The applications may be short-listed on the basis as deemed appropriate by the Competent Authority.
8. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.
9. No TA/DA is payable for attending the interview.
10. As per Ministry of Human Resource Development Notification No. 44 dated 01-03-1995 published in Gazette of India edition dated 10-06-2015, the Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.
11. Minimum three applications are mandatory for the post advertised for conducting the interview/test. If minimum three applications are not received for post, the interview/test will not be conducted by the University
12. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
13. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
14. No correspondence what so ever will be entertained from the candidates regarding conduct/ result of Interview etc.
15. A candidate found ineligible at any stage of selection/norms his/her candidature will summarily be cancelled.
16. Canvassing in any form will be treated as disqualification.
17. The Chairman selection committee shall have the power to lay down the procedure in respect of any matter not mentioned above.



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Application for Recruitment of Joint Director, Content Manager, Business Development Head, Quality Head Manager and Result Manager

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name : _____
(in Blocks)
4. Date of Birth : _____
5. Age as on the date of Walk-in-interview. : ____/____/____(DD/MM/YYYY)
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/ : _____
Husband's Name
10. Mother's Name : _____
11. Address for : _____
Correspondence
12. Permanent Address : Mobile _____
Landline (with STD Code) _____
13. Telephone No. : E-Mail _____
14. Category : _____ Gen/ SC/ST/ BC/ ESM/Others
15. State to which you : _____
Belong



16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Scale with GP	Basic Pay	Total monthly Emoluments	Nature of duties performed
	From	To					

* Additional sheet may be enclosed for any other details of experience. Please attach your latest detailed C.V Please attach relevant documents in support of the above.

18. State of Health : _____

19. If selected, specify the minimum required joining time : _____

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

I hereby declare that all information given above is true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date:

Signature of the Candidate

Name: _____

