

QUOTATION NOTICE

Order no. SVSU/22/ID&C/23

Date. 12/02/2022

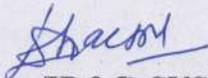
Sealed quotations are invited from the manufactures/exclusive distributors/ authorized dealers/ suppliers/stationers for the items detailed below: -

S. No.	Item Name	Qty.	Unit	Basic Price per Sq. Ft (in Rs.)	GST	Total Amount in Rs. (Including GST)
1.	Providing and fixing 1.3 mm vinyl flooring including all fixtures and complete in all respect.	2600	Sq. Ft.			
Total (Including GST)						

1. The sealed quotations, complete in all respect, must reach by post in the Office of the Deputy Registrar/ID&C, Shri Vishwakarma Skill University, Plot no. 147, Sector-44, Gurugram-122003 latest by 22.02.2022.
2. "Quotation of Vinyl Flooring work for Hall" must be clearly written on the sealed envelope.
3. The Quotation received after due date and time or incomplete shall be rejected out rightly.
4. T.D.S. and GST as per Govt. norms will be deducted from every bill of the agency.
5. The following charges and terms may be spelt out in your offer clearly: -
 - (a) F.O.R.
 - (b) Rates of VAT/Excise Duty (in percent), if any. Please note that the University does not issue Form „C" or „D".
 - (c) Payment terms.
 - (d) Work Completion period.
 - (e) Guarantee/Warranty period.
 - (f) Validity period of the quotation.
 - (g) Misc. charge such as Packing & Forwarding charges, Insurance charges, etc., if any.
6. The packing, forwarding, fright, insurance charges etc. may be quantified in terms of amount. These charges will not be payable against such vague statement as "packing, forwarding, fright, insurance charges etc. extra".
7. Charges not mentioned in the quotation shall not be paid.
8. FOR shall be SVSU, Gurugram.
9. The offer must be valid for a period of at least three months from the date of opening of quotation.
10. Quantity may increase or decrease without any notice.
11. If the Supplier/ Contractor or their Principals are on rate contract with GeM, this may be mentioned specifically in the offer and a photocopy of the same, duly attested, may be appended.
12. The University is situated within the Municipal limits, as such, actual of any, shall be payable. In case, the material is supplied through a Transport Company by road, the Transport Company's charges, labour charges and actual charges shall be borne by the supplier. It may be mentioned specifically as to whether the material will be sent by rail or by road through a Transport Company.
13. The item/good shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Vice-Chancellor, only in exceptional cases on written request of the Supplier giving reason/ explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material per day or

such other amount as the Vice-Chancellor may decide till the supply remains incomplete, provided that the total amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material to be supplied. Appeal against these orders shall, however, lie with the Vice-Chancellor, SVSU whose decision shall be final.

14. TDS/Taxes as applicable will be deducted by the University as per rules/instruction of Govt.
15. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and conditions as contained in the supply order within the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University, forfeiture of earnest money/security, besides any other action as may be deemed proper by the University.
16. As a general policy, the University tries to make 100% payment within 15 days of the receipt of the material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment against documents negotiated through Bank shall be made.
17. The acceptance of the material shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/Experts Committee.
18. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserve the right to reject any or all items of quotation without assigning any reason therefore. the under signed also reservethe right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
19. In case, any other information/clarification is required, you can contact at Telephone No. 0124-2746800 on any working day (Monday to Friday) during office hours (9 a.m. to 5 p.m.).
20. The dispute, if any, shall be subject to the jurisdiction of Court at Gurugram. Any other jurisdiction mentioned in the quotation or invoices of the manufacturers/distributor/dealers/supplier etc. Shall be invalid and shall have no legal sanctity.
21. Terms and conditions printed on Quotation of the firm, if any; shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.


Deputy Registrar/ID&C, SVSU (Gurugram)

Dr. Lalit Kumar Sharma
DR (ID&C), SVSU