



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Date: 08/02/2022

Advt. No. SVSU/ 2022/ Estt. / Cont./001

Offline applications are invited on the prescribed application form, available on the University website i.e. www.svsu.ac.in from the eligible candidates for appointment to the following posts as under on contractual basis for 03 years. The last date for submission of the applications, along with enclosures is **25/02/2022 up to 05:00 PM**

Post Code	Name of the Post	Remuneration/Salary	No. of posts & Category
01	Joint Director	Consolidated Salary – Rs. 78,800/- pm	Two (02) – UR
02	Deputy Director	Consolidated Salary – Rs. 78,800/- pm	Two (02) - UR
03	Sr. Skill Coordinator	Consolidated Salary – Rs. 48,600/- pm	One (01) - UR
04	Assistant Deputy Director	Consolidated Salary – Rs. 48,600/- pm	Six (06) 05- UR, 01 - SC
05	Assistant Skill Coordinator	Consolidated Salary – Rs. 32625/- pm	One (01) - UR

Abbreviations: UR- Un-Reserved, pm – per month

For detailed terms & conditions along with prescribed qualifications, eligibility criteria and selection criteria, please visit the University website www.svsu.ac.in

The filled application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address latest by **25/02/2022 up to 05:00 PM; -**

The Assistant Registrar (Establishment), Shri Vishwakarma Skill University, Plot No. 147, Sector 44, Gurugram-122003 (Haryana).

REGISTRAR



Eligibility and Qualification/ Experience for Posts

S. No	Name of Post(s) / mode of recruitment	No. of Post(s)	Considered Salary	Qualification/ Experience	Desirable
1.	Joint Director (Contract)	02	106650	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health-Care, Computer Science, Social Science.</p> <p>(2) A minimum of 15 years of teaching/Industry experience or experience in research at the University/National level institutions and/or research/policy papers. Contribution to educational innovation, design of new curricula and technology-mediated teaching Learning process.</p> <p>(i) An outstanding professional, with an exceptional accomplishment established in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p> <p>(ii) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>(3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders.</p> <p>b) Have in-depth knowledge and understanding of National Standard & Qualification Framework.</p> <p>c) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework.</p> <p>d) Establish national and international sectorial partnerships.</p> <p>e) Support in establishing digital courseware.</p> <p>f) Develop entrepreneurship development program.</p> <p>g) IT skills are mandatory.</p> <p>h) Preference will be given to postgraduate in management and Ex-servicemen/retired employee.</p>
2.	Deputy Director (Contract)	02	78800	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health-Care, Computer Science, Social Science.</p> <p>(2) A minimum of 10 years of teaching/Industry experience or experience in research at the University/National level institutions. And/or research papers.</p> <p>(i) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>(3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders</p> <p>b) Have in-depth knowledge and understanding of National Standard & Qualification Framework</p> <p>c) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework</p> <p>d) Establish national and international sectorial partnerships</p> <p>e) Support in establishing digital courseware</p> <p>f) IT skills are mandatory</p> <p>g) Preference will be given Ex-servicemen/retired employee.</p>

2	Assistant Deputy Director (Contract)	06	48600	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health-Care, Computer Science.</p> <p>(2) A minimum of 5 years of teaching/Industry experience or experience in research at the University/National level</p> <p>i) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>(3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders</p> <p>b) Have in-depth knowledge and understanding of National Standard & Qualification Framework</p> <p>c) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework</p> <p>d) Support in establishing digital courseware</p> <p>e) IT skills are mandatory</p> <p>f) Preference will be given Ex-servicemen/retired employee.</p>
4.	Senior Skill Coordinator (Contract)	01	48600	<p>(1) Master's Degree with at least 55% of the marks along with Good Academic Record from a recognized university</p> <p>(2) At least 5 years of experience around content and curriculum development in domain viz. banking & finance and IT & ITES. Proficiency to impart effective sales training skills</p> <p>i) Expertise in imparting training including soft skills, English communication skills and human resource development.</p> <p>3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) Ability to understand skill effectiveness methodology and enhancement mechanism</p> <p>b) Knowledge of handling classroom, student and overall learning management</p>
5.	Assistant Skill Coordinator (Contract)	01	32625	<p>(1) Bachelor Degree with at least 55% of marks from a recognized university</p> <p>(2) 5 years of administrative experience, also exposure in content and curriculum development in soft skills, proficiency to impart training.</p> <p>3) Knowledge of Hindi/Sanskrit up to Matric</p>	<p>a) Experience in data tabulation and analysis, exposure to digital platform and web based assessment</p> <p>b) Well versed in high impact presentation preparation skills</p> <p>c) Preference 1- 2 years of skills training</p>



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(Application for Recruitment on Contract Basis)

Affix Recent
Passport
Size
Photograph
Duly Signed

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name : _____
(in Blocks)
4. Date of Birth : ____/____/_____(DD/MM/YYYY)
5. Age as on..... : _____
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/
Husband's Name : _____
10. Mother's Name : _____
11. Address for : _____
Correspondence _____
12. Permanent Address : _____

13. Telephone No. : Mobile _____
Landline (with STD Code) _____
E-Mail _____
14. Category : _____ Gen/ SC/ST/ BC/ ESM/ Others
15. State to which you : _____
belong
16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

* Additional sheet may be enclosed for any other details of experience Please attach your latest detailed C.V
Please attach relevant documents in support of the above

18. State of Health : _____

19. If selected, specify the minimum required joining time : _____

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date:

Signature of the Candidate

Name of the Candidate