



Ref: Rectt/20/NT/09-10/15

Date: May 02, 2022

**Addendum-II**

Sub: Addition to the list of shortlisted applicants & schedule of document verification for the posts of Dy. Director (Industry Integration Cell), Dy. TPO, Hindi Officer and Law Officer against Advt. No-SVSU/2020/Estt./NT-AB/09

Reference: this office notice no. Rectt/20/NT/9-10/09 dated Apr 22, 2022 on the subject and the document verification process held on Apr 28, 2022

As already specified in above referred notices, a total of up to fifteen eligible applicants had been shortlisted, on the basis of weight-age/score of the written test and academics, out of the applicants who have qualified the test. During document verification, the applicants who couldn't be declared eligible and/or didn't report for verification are hereby made out of the list of shortlisted applicants and accordingly following eligible applicant is hereby added for the post of Dy. TPO as replacement:

Post	Application ID SVSU/2020/Estb/NTAB	Remarks
Dy. Training & Placement Officer	/009_055_3477	Provisionally Eligible

2. Accordingly, the above applicant who have been declared provisionally eligible in Para 1 are hereby informed to report for document verification on May 07, 2022 at 9:30 am at the University transit office 2<sup>nd</sup>& 3<sup>rd</sup> floor Plot No 147, Sector-44 Gurugram. It is clarified that the provisional eligibility is subject to the verification of the certificates/testimonials in support of the eligibility as per specified/advertised eligibility conditions. If any information is found to be incorrect at any stage, the application will summarily be rejected.

3. The above applicant is advised to report/attend the document verification, along with all original certificate in support of their eligibility and the information filled in the application form. If the applicant fails to produce the documents in support of eligibility as per specified conditions at the time of document verification, the application will summarily be rejected. The applicant is advised to bring the originals of following document along **with two set of self-attested photocopies**:

- Print out of the Application form downloaded from the web-portal
- 03 Photograph (pp size) with Identity & Address Proof having recent clear photograph
- Matriculation Mark sheet and certificate
- Senior Secondary/Diploma Mark sheet and certificate
- Bachelor's (UG) Mark Sheets & Degree Certificate
- Master's (PG only in relevant discipline) Mark Sheets & Degree Certificate



g) Certificate of Experience (strictly as requisite in eligibility conditions) with clear mention of Designation, Time-period & Pay scale/Band with AGP, which must be supported with Salary slip/PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed. Irrelevant (not as per requisite eligibility conditions) experience will not be considered.

Further, it is clarified that if any of the above documents is not produced at the time of document verification, the respective information/data will not be considered which may lead to ineligibility. No time will be permissible to submit any document later on. If an applicant does not report for document verification, he/she will not be considered for further process of selection.

**REGISTRAR**

Copy to:      a) Above applicant via email  
                  b) Web Administrator: to upload on the University website  
                  c) OSD to VC: for information

Note: Due care has been observed in preparation of list yet the University reserves its right to correct the inadvertent error (if any) at any stage.