



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

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SKILL DEPARTMENT OF MANAGEMENT STUDIES

M.Voc. Management (HRM)

Guidelines for Personal Interview Round on 20 September, 2022

Dear Candidate

Kindly note the following guidelines for PI round for M.Voc. HRM to be held on 20 September, 2022

1. Reporting time for the candidates is between 09:30 am -10:00 am.
2. Candidates are required to bring 1 set of self-attested photocopies of relevant documents/certificates/testimonials.
3. Candidates are required to bring 02 Passport size photographs.
4. All candidates must come in formal attire. Kindly refer to following guidelines for dress code:

Formal dress code for women:

- If you go for Indian formals, use plain cotton salwar kameez with plain dupatta. Avoid low-cut necklines. Prefer light pastel shades. Don't use very colourful clothes.
- When choosing western formals, use plain light coloured blouse with formal trouser or skirt of conservative length, up to the knee. Prefer dark shades for the trouser. In winters, a blazer or conservative suit can be used.
- Use low heels so you feel comfortable.

Formal dress code for men:

- Men can wear plain light coloured formal shirt. Trouser should be plain and of dark shade.
- Shirt should be tucked-in and shoes should be well polished.
- Hair should be neat and clean.
- Avoid jeans and T-shirts.
- Use comfortable cotton clothes.
- Try not to wear sneakers, noisy shoes, or very high heels for an interview.
- Never bring chewing gum, coffee, etc. to the interview.

Kindly note mere appearing in the personal interview does not qualify for the final selection.

Program Coordinator

M.Voc. Management (HRM)