



# Shri Vishwakarma Skill University

(State University Enacted Under Government of Haryana Act No. 25 of 2016)

Plot No. 147, Sector - 44, Gurugram, Haryana - 120003

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## Circular

In concurrence with the recommendations of the committee constituted to prepare a policy for the University employees applying for foreign job on deputation basis, the Competent Authority has approved the following guidelines for the employees of SVSU who wants to apply for foreign services:

1. The University employees may be permitted to move on foreign services to the Government departments only or may be to the reputed organizations outside the country.
2. Only the confirmed employees of the University will be permitted for applying on foreign service.
3. The employees of the University will be permitted for applying on foreign service within the state only for the higher posts.
4. The employees will be permitted for applying on foreign service on similar posts/higher posts to national level institutes/outside state institutes.
5. Applications for foreign service to be submitted through proper channel and No Objection Certificate to be taken from the University before applying.
6. The application for deputation to outside country will be decided by the Competent Authority on merit of application.

  
Registrar

Endst. No. SVSU/2022/Estt./2077-2079

Dated: 03/10/2022

Copy of the above is forwarded to the following for information and further necessary action.

1. All the Dean's/HoD's/Branch Officers, SVSU, Gurugram
2. IT Department, SVSU - with a request to upload it on University website.
3. OSD to Vice Chancellor (for kind information of the Vice Chancellor, SVSU, Gurugram)

  
Assistant Registrar (Estt.)