



Date: 13.12.2022

Advt. No. SVSU/2022/Empanelment/016

Advertisement for Empanelment of Advocates in Shri Vishwakarma Skill University

Shri Vishwakarma Skill University invites applications from eligible applicants across the country for empanelling them as Advocates. The services of Advocates would be utilized to undertake various legal matters of Shri Vishwakarma Skill University like representing Shri Vishwakarma Skill University in various courts/ tribunals/ commissions and other judicial and quasi-judicial authorities across the country, scrutinizing/vetting the proposals for all policies/ acts/ rules/ procedures, drafting of contracts/ agreements, preparation of replies of RTI applications/grievances, legal opinion etc.

The Eligibility criteria shall be as follows:

- I. The Essential Qualification for the empanelment as an advocate in Shri Vishwakarma Skill University is Degree in Law with 55% marks from any recognized university.
- II. The minimum experience of Advocate/Law Firm required to be empanelled for appearing before Hon'ble Supreme court and/or High Court should be 3 years.
- III. Preference shall be given to those who are presently working as Panel Advocates and handling cases of one or more central/ State Government Organization/PSU in Hon'ble Supreme Court/High Court/ District Court / Commission/ Tribunal.

Instructions to the Applicants

- I. The Advocate/Law Firms' payment will be as per Memo No. 21/2/1991 5JJ (1) dated 02.09.2015 of Haryana Government.
- II. No retainer fee shall be paid to any panel Advocate/Law firm merely because such advocate has been empanelled.
- III. The initial empanelment will be for one year and thereafter will be reviewed for further extension.



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- IV. The last date for submission of application is 31.12.2022. In case the designated day is declared a holiday, the next working day will be deemed as the last date for submissions of Applications.
- V. Shri Vishwakarma Skill University reserves the right to accept or reject any or all applications received without assigning any reason whatsoever and the decision of Shri Vishwakarma Skill University in this regard will be final. No contractual obligation whatsoever shall arise from the application process.
- VI. Shri Vishwakarma Skill University reserves the right to verify the validity of information provided in the application and reject any application where the contents appears to be incorrect, inaccurate or inappropriate at any time during the process of application/empanelment.
- VII. The applicants shall bear all costs associated with submission of application desired by Shri Vishwakarma Skill University. Shri Vishwakarma Skill University will not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
- VIII. Interested candidate may submit their application in the format as prescribed at ANNEXURE–A addressed to “Shri Vishwakarma Skill University, Plot No. 147, Sector 44, Gurugram, Haryana- 122003”. Applications may be sent latest by 31.12.2022.
- IX. On scrutiny, any application not found in desired format/legible/complete/not containing clear information, or failing to fulfil the relevant requirement will be rejected for further evaluation process at the sole discretion of Shri Vishwakarma Skill University.

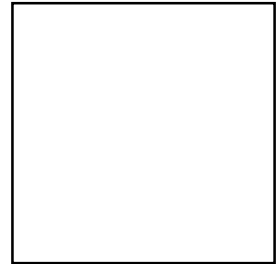


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ANNEXURE-A

Application for empanelment as Advocate/Law Firm in Shri Vishwakarma Skill University

1. Educational/ Desirable Qualification:
2. Location and court of practice:
3. Enrollment no.& Year of Enrollment. & attached proof thereof:
4. Total Experience in Years :
5. Whether on the panel of any
Government organization/ PSU :
6. Documentary proof in support Of essential/
desirable Qualification Attached:
7. Documentary proof in support Of essential/
desirable experience Attached:
8. List of Enclosures :





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Declaration

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in case any particular or information furnished by me is found false/incorrect/incomplete or ineligible, my candidature is liable to be rejected or cancelled and even after appointment is found false or incorrect, my services are liable to be terminated without any notice.

Signature of the applicant

Place:

Date: