



SHRI VISHWAKARMA SKILL UNIVERSITY

(A State Skill University, setup by an Act of Legislature in 2016)

Guidelines to Issue Transcripts

Transcripts are usually used by candidates to apply for permanent residency, higher education, visa, H1B, immigration etc. If you are applying for WES evaluation (ECA) for job, education in foreign country or PR, you need to apply for transcripts. Each set of transcripts from Shri Vishwakarma Skill University, Dudhola (SVSU, Dudhola) is issued in a separate sealed and stamped/signed envelope. As such, if you apply for 3 sets of transcripts from Shri Vishwakarma Skill University, Dudhola (SVSU, Dudhola), you will receive 3 envelopes, each containing one set of transcripts.

Documents Required for Transcript from Shri Vishwakarma Skill University

Following documents are required when applying for transcript from SVSU, Dudhola

- SVSU Transcript prescribed Application Form
- Identity Proof.
- Online Payment Receipt/DD in favour of 'Shri Vishwakarma Skill University'
- Self-attested copies of mark sheets of all semester and degree.
- Addressed envelope(s), if Transcripts are desired by post.
- Desired format of transcript, if any

Processing Time of Shri Vishwakarma Skill University, Transcript Application

Shri Vishwakarma Skill University, transcript application takes around 25-30 days. Students are therefore recommended to apply for the same well in, advance to avoid any last minute delivery problem.

Prescribed Transcript Fee:

- a. For the First set of the Transcripts:

Rs. 500/- per semester within 6 years

Rs. 1000/- per semester after 6 years

- b. Additional copies of the Transcripts:

Rs. 200/- per copy/per semester (along with the first set of original Transcripts)

- c. Postal charges per set of the Transcript:

Within India Rs. 200/-

Outside India Rs. 1500/-



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Steps to Request Transcript From Shri Vishwakarma Skill University

1. A student needs to fill prescribed application form of SVSU.
2. Make sure you have entered the complete and correct detail, incomplete application summarized to be Pending or Rejected.
3. Attach all the documents along with required fee, as mentioned above.
4. That's it, we will process your request and deliver the document at the mentioned address on the stipulated time.