



# SHRI VISHWAKARMA SKILL UNIVERSITY

(A State Skill University, setup by an Act of Legislature in 2016)

## NOTICE

Date: July 24, 2023

### **Admission Diploma in Office Management Programme**

### **Personal Interview**

Dear Candidate

It is to inform you that the personal interview (PI) for admission will be held on **July 27, 2023** for Diploma in Office Management. You are directed to appear for PI as per the schedule.

#### **Guidelines to attend PI**

1. Venue- Room No.-304, Third Floor, Building1E, Shri Vishwakarma Skill University, Dudhola, Palwal.
2. Time and Date- 10 AM onwards on 27.07.2023.
3. The students are advised to be in formal dress only.

**Programme Co-ordinator**  
**Shri Vishwakarma Skill University**

**In case of any difficulty, contact to Dr. Pinki , Programme Co-ordinator, Diploma in Office Management**



## Provisional Eligible Students (Admission Session: 2023-24) Diploma (Office Management)

Programme Coordinator: DR. PINKI

DATE OF INTERVIEW: JULY 27, 2023

Time: 10:00 AM

Venue of Interview: Room No. 304, Building 1E,  
Shri Vishwakarma Skill University, Dudhola Palwal

Sr. No.	Application Number	Name	Date of Birth
1	104088	GAURAV SHARMA	14-5-2006
2	103901	SURENDER	01-12-2005
3	103475	GULSHAN KUMAR	26-8-2006
4	101254	BHUPESH	23-5-2006
5	100484	ANKIT DHARIWAL	28-3-2005
6	100864	SAROJANI	02-10-2005
7	100910	DIPANSHU	11-05-2003
8	104326	JASVIR	18-8-2005
9	103541	BALDEV SINGH	14-9-2004
10	102937	DHEERAJ	27-5-2005
11	101992	NEHA	09-10-2005
12	104072	Rahul	12-02-2004
13	104037	ANIL	25-3-2006
14	102109	Rashi sharma	29-3-2007
15	101918	MANJEET	27-12-2006
16	102747	Varsha	15-4-2006
17	100981	Mohit Kumar	16-9-2006
18	101860	SONU	16-9-2006
19	102352	SACHIN	25-10-2004
20	103935	VIKRAM	01-05-2004
21	102516	PRADEEP	04-05-2005
22	102977	PUNIT	10-10-2007
23	100566	YASH VATS	07-01-2006
24	101294	RAJNEESH	04-11-2006
25	101695	RAMBIR	31-12-2004
26	102204	VIVEK KUMAR	21-4-2007
27	101911	MOHAMAD AYAAN	27-10-2005
28	102736	NITIN	21-8-2007
29	101660	ANJU	03-04-2007
30	100810	DEVENDER	30-6-2005
31	101562	DEVENDER	30-6-2005
32	101462	Teena	29-7-2007

**Provisional Eligible Students (Admission Session: 2023-24)  
Diploma (Office Management)**

33	100572	CHHAMA SHARMA	03-09-2006
34	102050	Anamika	19-4-2007
35	101828	AMIT KUMAR	10-10-200
36	102761	MOHIT	09-11-2007
37	104280	NEHA	20-10-2001
38	104043	YASHVEER	01-07-2008
39	100578	ARYAN SINGH	15-8-2008
40	102359	KRISHAN	02-02-2008
41	103447	ANIKET	22-8-2008
42	102782	Priya	19-10-2007
43	103959	GEETANJALI	15-7-2002
44	102809	Kusum Kumari	19-7-2007
45	102135	Kapil	10-11-2006
46	103868	SUMIT	22-1-2009
47	103769	DEVRAJ SINGH PATEL	04-02-2003
48	103068	MONU	15-4-2001
49	101692	AKSHAY SOLANKI	22-9-2005
50	102738	SUNIL	25-9-2007
51	101218	KUNAL KUMAR	01-01-2004
52	102650	MAYANK BHATI	20-4-2005
53	102361	AMIT KUMAR	17-9-2000
54	102953	VARSHA	21-9-2008
55	102705	JAI PATHAK	02-05-2008
56	102904	KAJAL	30-3-2004
57	103881	ANURAG SINGH	23-5-2007
58	102182	ARMAN MALIK	01-05-2005
59	102181	Vikash	05-10-2003
60	102356	GOPAL	03-02-2008
61	101773	VIKASH	20-5-2008
62	101144	RAHUL	08-10-2006
63	100567	VASHU	27-2-2005
64	100295	KAJAL	04-04-2007
65	104292	Deepak	20-5-2003
66	103427	Chandni	28-4-2008
67	102612	KUNAL DAGAR	20-10-2007
68	100260	Ritik	22-6-2006
69	102099	RAJAT	31-10-2007
70	103635	MOHIT	04-03-2003
71	101449	HIMANSHU	27-9-2005
72	100308	Krrish patel	24-7-2006
73	102684	Rohit Kumar	04-07-2006
74	101451	LOVELY	21-6-2006



## Provisional Eligible Students (Admission Session: 2023-24) Diploma (Office Management)

75	101837	KAPIL	21-6-2006
76	102133	RAHUL	03-03-2003
77	101768	PRINCE MALIK	27-8-2006
78	104612	BHAVYA	29-7-2007
79	101701	Dhanveer Rawat	09-11-2006
80	100763	KARTIK	30-5-2006
81	102787	LAKSHAY	28-4-2006
82	100558	RITIK	25-2-2008

Note:

1. The personal interview will be conducted in physical mode.
2. The candidate should come to University Dudhola Campus, Palwal for interview.
3. Please adhere with timings.
4. Mere appearing in the personal interview does not qualify for the final selection.

### 1. LIST OF DOCUMENTS TO BE BROUGHT

- A. Printed Application form submitted at the time of application submission
- B. Name of the Candidate as per the Application (Name in 10th certificate must match with the admission form)
- C. 10th certificate for Age proof, Father's Name and Mother's Name
- D. Qualifying examination pass mark sheet and certificate
- E. Haryana domicile certificate (as per Annexure-I) (candidate whose qualifying degree is from outside Haryana and claims for Haryana resident)
- F. SC category certificate (as per Annexure-II) if applicable (only for Haryana, consider under reservation)
- G. BC-A/BC-B category certificate (as per Annexure-III) if applicable (only for Haryana, consider under reservation)
- H. Income certificate for BC-Non-Creamy layer (as per Annexure IV)
- I. Domicile certificate (in case of J&K Migrants or Dudhola candidate)
- J. Medical certificate for Physically Dis-abled candidates (As per Annexure-V) XI. Medical fitness certificate (as per Annexure-VI)
- K. Anti-ragging certificates (As per Annexure VII and VIII)
- L. Character Certificate from the Head of Institution last attended
- M. Academic Year-Gap (If any) affidavit (As per Annexure IX)
- N. Migration Certificate (Except for Board of School Education Haryana)
- O. Aadhar Card (optional)
- P. Bank Pass Book (For SC, BC-A/BC-B/OBC/EWS Candidates only)
- Q. 05 recent coloured passport size photographs

2. The candidate is required to deposit Rs. 14,860 (1st Semester Fee 13000 + Security Fund 1,000 + Admission Fees 500 + Registration Fees 360) at the time of admission.

\*\*\*Assessment and Certification Fee- Rs. 800 shall be paid by student per semester for each job role.

**PROGRAM COORDINATOR**