



Date:16-09-2023

Advertisement No. : SVSU/2023/Estt./010

Advertisement for Contractual Positions

Shri Vishwakarma Skill University (SVSU), Dudhola (Palwal), is India's first Government Skill University established by the Government of Haryana Act 25, 2016, in Dudhola, Palwal, Haryana

Offline applications are invited from eligible applicants for appointment on various **Academic** positions purely on contractual basis as per the details mentioned below.

Part – I: Contractual Positions for UG/PG Programme

The name of post, number of posts & eligibility details for Contractual positions are as under: -

Sr. No.	Subject/ Discipline	No. of Posts
1.	MLT	01 (01-SC)
2	MLT (Life Science)	01 (01-SC)
3	Agriculture	03 (01-SC, 01-EWS, 01-GEN PWD)
4	Management (General Management/ Finance/ HR/ Operations/ Marketing)	04 (01-BCA, 01-EWS, 1-GEN ESM, 01-SC ESP)

Eligibility: As per UGC/AICTE/ ICAR norms as applicable

Period of Contract: The initial period of contract shall be for six months or till the regular employee joins, whichever is earlier.

Salary: Consolidated salary of Rs. 57,700/- per month

Part – II: Contractual Positions for Diploma Programme

The name of post, number of posts & eligibility details for Contractual positions are as under:

Sr. No.	Subject/ Discipline	No. of Posts
1.	Japanese	02 (02-GEN)
2.	Multimedia (Animation & Graphics)	01 (01-SC)
3.	German	01 (01-GEN)

Eligibility: Master's Degree/ PG diploma in relevant field/ As per University norms.

Salary: Consolidated salary of Rs. 56,100/- per month

Period of Contract: The initial period of contract shall be for six months or till the regular employee joins, whichever is earlier.

General Terms & Conditions (For all the posts)

1. The candidate must be citizen of India.
2. The application fees for the application is as under: -
 - **For General category - Rs. 1000/-**
 - **Others - Rs. 250/ (Scheduled Castes/ Backward Classes/ Ex-Service Men/ Women/ /EWS)**
 - **Physically Disabled - Exempted from fees**
3. The candidates belonging to the category of PH (PwD i.e. Person with Disabilities) will enclose necessary certificates with their application form from a Competent Authority in support of their claim of Disability. All such certificates should clearly mention the type of disabilities as defined in the Govt. letter dated 25.04.2018
4. The appointment shall also subject to directions issued by the Government of Haryana time to time regarding contractual appointment & no claim of regularisation/extension of contract shall be entertained.
5. The Application fee to be paid through demand draft from any commercial bank in favor of **Registrar, Shri Vishwakarma Skill University, Payable at Gurugram.**
6. Separate application form is required to be submitted offline for each post with prescribed fee.
7. Knowledge of Hindi/Sanskrit up to matric level is essential.
8. The required qualification and relevant experience etc. for eligibility shall be determined as on the last date of receipt of application.
9. All qualifications must be attained from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised. Qualifications obtained through distance mode are not admissible for teaching posts in science and technology.
10. If a Grade Point System is adopted the CGPA will be converted into equivalent marks. Provide the relevant document of conversion of CGPA into equivalent marks along with application form.
11. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for written test/ teaching skill/ interview.
12. University may conduct written test/ skill test for shortlisting candidates if required.
13. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.
14. No TA/DA is payable for attending any test/ interview.
15. As per Ministry of Human Resource Development Notification No. 44 dated 01-03-1995 published in Gazette of India edition dated 10-06-2015, the Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.
16. Application not supported with required application fee, self-attested copies of certificates/ testimonials will be rejected. Incomplete applications or the applications received without the prescribed fee or received after the last date of receipt of applications will be rejected and no correspondence will be entertained in this regard.
17. The period of experience wherever prescribed shall be counted only after obtaining the prescribed essential qualification. The experience certificate in support of the experience wherever prescribed should clearly reveal about the period of work, designation with pay scale/ pay band with grade pay/ pay level. The certificate must be

- supported with salary slip/PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed in the certificate.
18. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
 19. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/ interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
 20. No correspondence what so ever will be entertained from the candidates regarding conduct/ result of Interview and the reason for not being called for Interview.
 21. A candidate found ineligible at any stage of selection/ norms his/ her candidature will summarily be cancelled.
 - 22. For all posts/positions which are sub-judice before Hon'ble Court through Writ Petitions, the final selection will be as per the final outcome of Writ Petitions.**
 23. Kindly note that merely appearing in an interview shall not confirm any right of appointment/selection.
 24. The contractual faculty will not be given the benefits of allowances, provision and gratuity etc as admissible to regular teachers.
 25. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant in this regards.
 26. The filled application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address by the last date: -

Last date to apply – 30-09-2023

“The Assistant Registrar (Estt.), Shri Vishwakarma Skill University, Plot No. 147, Sector 44, Gurugram, Haryana-122003”.

**-Sd-
REGISTRAR**



APPLICATION FORM FOR CONTRACTUAL POSITIONS

FOR OFFICE USE ONLY
Application No:
Received on (date):
Total no. of pages received:
Name & Sign. of dealing official:

PASTE HERE A SIGNED COPY OF YOUR RECENT PASS- PORT SIZE PHOTOGRAPH
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NOTE:

- i. The application form should be filled in properly and completely.
- ii. Self-attested copies of all Certificates/Testimonials should be attached with the original application form only. Originals will have to be shown at the time of the interview.
- iii. The application should be accompanied by the Bank Draft of the prescribed application fee for their respective category.
- iv. Persons in employment should send their applications through their employer. They may however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v. Only eligible candidates should apply for the position/Post (Candidate must be eligible on the last date of submission of Application Form).
- vi. Prescribed qualification and instructions may be seen on the University website www.svsu.ac.in
- vii. Weightage of only those documents shall be counted whose copies are attached.
- viii. Application not supported with required application fee, self-assessment Performa for their respective position/post applied, self-attested copies of certificates/testimonials will be rejected.
- ix. No application/documents shall be accepted after the expiry of last date of the receipt of application forms. Incomplete form and those received after the expiry of last date will not be entertained and will stand rejected summarily.

D.D Number _____, Amount _____

Issuing Bank _____, Date _____

Name of the post applied _____

Post Code _____

Advertisement No. _____

First Name _____, Last Name _____

Father's Name _____, Mother's Name _____

Spouse's Name (if married) _____

Date of Birth: Day ____ Month ____ Year _____, Category _____

(As recorded in the Matriculation or equivalent certificate)

Age (as on the last date fixed for the receipt of application) Years ____ Months ____ Days ____

Nationality _____ Religion _____

Marital Status (Married/ Unmarried) _____ Sex (Male/ Female) _____

Email Address _____

Aadhar Number _____

Permanent Address:

PIN CODE _____ Phone No. _____

Correspondence Address:

PIN CODE _____ Phone No. _____ Email ID _____

Educational Qualifications (Attach additional pages, if required)

Education	Year of passing	Marks/ CGPA	Min Marks/ CGPA	Max Marks Conversion	% of Marks University / Board	Subjects	Type
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
10 th Class/ equivalent							

Research Papers

(Only in Peer- Reviewed of UGC listed Journals)

Title of the paper	Name of the Journal	ISSN/ISBN number	Whether peer reviewed	Impact Factor as per Thomson Reuters list	No. of Coauthors	Whether you are main Author?	Journal listed in UGC list or not?	Date of publication	Page No. (Form)	Page no. (To)

Publications other than Research papers

Title of Book/ Chapter authored/ Editor of Book (any other please specify)	Publisher	International/National	ISSN/ISBN number	Number of Coauthors	Whether you are main Author?

Research contribution	Awarded	Submitted	In- progress
Ph. D guided			
M. Phil guided			
Master's			

Number of sponsored research projects: -- _____

Number of consultancy projects: _____

Prizes/Medals/Awards/Honours: _____

Additional information:

Has there been any break in your career? _____, if so, give detail thereof with reasons:

Have you ever been punished during your service or convicted by a Court of Law? _____

If so give, detail: _____

Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? _____ If yes, give detail: _____

Have you studied Hindi up to Matric Standard? _____

If yes, give detail: _____

If any. Give details of proficiency acquired and part taken in other extra-curricular or social activities such as NCC, public debates and social service etc: I have organized from time to time seminar and various competitions for exposing the students the students to new areas of technology further I gave the expert lecture on the Digital Economics Benefits during one week NSS Programme.

Present Designation: _____, Pay Scale/Band/CPC with GP: _____ Total emoluments: _____

Reference:

Give name, designation and address of three references not related to you.

Reference should be of persons with or under whom you have worked or who have intimated knowledge of your work.

Name	Designation	Mobile no.	Address

Payment Detail:

Mode: _____, Date: _____

Transaction ID: _____, Amount: _____

Note: -

Please note that submission of application form does not mean acceptance of candidature, which is subject to eligibility criteria & other requirement of from such as photo, signature etc.

PLEASE SEND HARD COPY OF THE APPLICATION FORM DULY SIGNED BY THE APPLICENT ALONG WITH THE REQUIRED DOCUMENTS TO THE OFFICE TILL LAST DATE AS PER THE ADVERTISEMENT. FAILURE APPLIVATION FORM WILL NOT BE ACCEPTED, ADDRESS: DEPUTY REGISTRAR (ESTT), SHRI VISWAKERMA SKILL UNIVERSITY, PLOT NO.-147, SECTOR-44, GURUGRAM, HARYANA-122003

UNGERTAKING/DECLARATION: I hereby declare that the information furnished by me in the Registration/Application Form is correct and nothing has been concealed in case any information furnished by me is found to be false/incorrect/untrue than I shall be liable to civil/criminal prosecution and my claim to admission/ appointment/ registration/service in the Institute may be cancelled/terminated. I have also read the advertisement & other information published in this regard and understand that my candidature is always provisional subject to verification.

Signature of Candidate