



# SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Ref. no. SVSU/Quote/23/AC&D/001

Dated: 27 /10/2023

## Notice Inviting Quotation for the Translation work in Bilingual Language

On behalf of Shri Vishwakarma Skill University, the sealed quotations are invited from the Reputed Agency/Firm/ Vendor for the item as mentioned below:

Sr. No.	Item Specification	Rate (for each item)	GST	Total Rs. GST	Total Amount in Rs. (Including GST )
01	Translation work in Bilingual i.e English to Hindi Translation				

1. The complete quotation should be sent by post/by hand in a sealed envelope in the name of Mr Saroj Mishra, Business Development Head Manager, Nodal Officer, Shri Vishwakarma Skill University., Village- Dudhola, District Palwal, latest by 05.11.2023 up to 05:00 pm.
2. Subject of quotation for the 'Translation work in Bilingual Language' and address of firm/vendor/agency should be written on the sealed envelope while submitting.
3. The vendor/agency/firm must have mention the Ref. no, Date, GST number & HSN code along with the Stamp and signed on quotation.
4. The quotation received after due date and time or incomplete quotation shall be rejected.
5. The items rate must be quoted in a properly and all quotations must be valid for a period of **One Year** from the date of opening of the quotation.
6. F.O.R.
7. Delivery period within 07 days, once the P.O. issued.
8. Charge not mentioned in the quotation shall not paid.
9. University authority has the right to accept or reject any quotation in whole or in part without assigning any reason. In case of dispute between the parties the matter may be referred to Registrar SVSU.
10. Terms and conditions printed on Quotation of the firm, if any: shall not be binding on the University, except those mentioned specifically on the supply order and your acceptance of the order.

-S/d-

**Mr. Saroj Mishra, BD, AC&D**  
Nodal officer