



1st Open Counselling Schedule for Diploma in Food Production and Traditional Indian Sweets

Date for counselling-18th Jan 2024

Time- 09.30 AM- 3.30 PM

Venue: Ground Floor, Academic Block (conference room) 2W, Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana

General Instructions for Counselling for Admissions: 2024-25

1. Candidate must attend the counselling physically. Candidate who fails to appear as per the given schedule for counselling will not be considered for admission. No claim for seat due to late reporting or absentees will be considered.
2. Any discrepancy in the provisional merit list may be brought into the notice of admission committee before commencement of the counselling.
3. The University may conduct another round of counselling in case any seat remains unfilled during first round of counselling.
4. The candidate must bring all relevant original documents in support of their educational qualifications and category as mentioned in the prospectus along with one set of attested photocopies of all the documents at the time counselling.
5. List of documents to be brought at the time of counselling
 - I. Name of the Candidate as per the Application
(Name in 10th certificate must match with the admission form)
 - II. 10th certificate for Age proof, Father's Name and Mother's Name
 - III. Qualifying examination pass mark sheet and certificate
 - IV. Haryana domicile certificate (as per Annexure-I) (candidate whose qualifying degree is from outside Haryana and claims for Haryana resident)
 - V. SC category certificate (as per Annexure-II) if applicable (only for Haryana, consider under reservation)
 - VI. BC-A/BC-B category certificate (as per Annexure-III) if applicable (only for Haryana, consider under reservation)



- VII. Income certificate for BC-Non-Creamy layer (as per Annexure IV)
- VIII. Domicile certificate (in case of J&K Migrants or Dudhola candidate)
- IX. Medical certificate for Physically Dis-abled candidates (As per Annexure-V)
- X. Medical fitness certificate (as per Annexure-VI)
- XI. Anti-ragging certificates (As per Annexure VII and VIII)
- XII. Character Certificate from the Head of Institution last attended
- XIII. Academic Year-Gap (If any) affidavit (As per Annexure IX)
- XIV. Migration Certificate (Except for Board of School Education Haryana)
- XV. Aadhar Card (optional)
- XVI. Bank Pass Book (For SC, BC-A/BC-B/OBC/EWS Candidates only)
- XVII. 05 recent colored passport size photographs

NOTE- The personal interview will be conducted for the admission and it will be in physical mode.

The students are advised to be in formal dress only

Candidates will be required to deposit fee (excluding hostel fee) at the time of counselling through DD in favor of **SHRI VISHWAKARMA SKILL UNIVERSITY**, Payable at Gurugram or POS/Online at the time of counselling. (No other mode of payment would be accepted)



SHRI VISHWAKARMA SKILL UNIVERSITY

(A State Skill University, setup by an Act of Legislature in 2016)
