

Prospectus

MBA (for Working Professionals) integrated with Ph.D. (As Per UGC Regulation)



Shri Vishwakarma Skill University

**Main Campus: Village Dudhola, Palwal-121102, Haryana
Transit Office: Plot 147, Sector 44, Gurugram-122001, Haryana.**

**Website: www.svsu.ac.in
Contact No: +91-124-234467**

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Vice Chancellor Message

Our ancient civilization had thrived on the skills of our ancestors, which bestowed global recognition on India. The universities of the bygone era like Takshila and Nalanda were the centres of vocational and skill education. I am delighted to address you as the Vice Chancellor of Shri Vishwakarma Skill University (SVSU), Haryana, and welcome you to a prestigious institution dedicated to imparting new-age skills in India. Being the 1st Government Skill University of India established in 2016 under Haryana Act, our university stands as a beacon of knowledge and skill development, empowering the future workforce of our nation.

In today's fast-paced world, the pursuit of knowledge knows no boundaries. As the Vice Chancellor of this prestigious institution, I am delighted to introduce our integrated MBA (for Working Professional) Program integrated with Ph.D. – a unique offering designed to equip you with the skills and insights needed to tackle the contemporary challenges of the global business landscape. Our curriculum is meticulously crafted to address these challenges, ensuring that you are well-prepared to navigate through complexities, adapt to change, and lead with confidence. In the ever-changing landscape of industries, certain skills stand the test of time. Critical thinking, creativity, emotional intelligence, and adaptability are not just buzzwords for us; they are the cornerstone of our education approach. We emphasize these skills alongside technical expertise, preparing you to excel in a diverse range of roles and industries.

At SVSU, we believe in the power of collaboration and diverse perspectives. Through our international collaborations and partnerships with industry experts, you will have the opportunity to learn from the best minds globally. Our distinguished faculty, comprising of renowned academics and industry leaders, will guide you, ensuring that your education is enriched with real-world insights.

As you embark on this transformative journey, remember that an MBA integrated with a Ph.D. is not just a degree; it is a gateway to endless possibilities. It's an investment in your future, empowering you to shape the future of businesses, economies, and societies.

I encourage you to embrace this opportunity, challenge your limits, and unlock your true potential. I look forward to welcoming you to our campus, where you will embark on a transformative educational experience that will shape the leader in you.

Dr. Raj Nehru
Vice-Chancellor
Shri Vishwakarma Skill University



Registrar Message

Shri Vishwakarma Skill University established by Government of India is one of the signature project being run with a vision of skilling and uplifting the masses to meet today's industry requirement. The university is aimed at providing structured skill qualification programmes that are aligned with existing and emerging job roles in the industry and other sectors. The university has signed MoU with 100+ companies for implementing industry integrated dual education model. These programmes are industry-aligned, multiskilled, technology embedded and modular in nature. 'Earn while Learn' is the mantra for delivering vocational education to the students.

University offers Diploma, Degree and Postgraduate Programmes in different courses such as Agriculture, Japanese and German Language, Yoga, MLT, Geoinformatics, AI, MLT, Smart Manufacturing, Mechatronics, Robotics, Solar, Criminal Forensics, Business Analytics etc. to meet the changing technical landscape.

Master of Business Administration (for Working Professional) is another skill based program where the budding managers will be introduced to the new age specializations and will be introduced to international arena of decision making by national and international experts.

With its operations from Millenium City "Gurgaon", the University is providing a nice opportunity to the executives to build managerial acumen with advanced analytical decision making techniques and simulations.

Prof (Dr.) Jyoti Rana
Registrar
Shri Vishwakarma Skill University



Dean Academic Affairs Message

Shri Vishwakarma Skill University is one of the leading skill University of India which works on the model of innovative education and bridging the gap of industry and academia. With emphasis on work, social and personal ethics, SVSU offers opportunities to explore the ways of contribution to society and nation, and thereby ensure the transformation of the students as self-respecting, empathetic and aware citizens. The University offers a range of Programmes from certificate to Ph.D. level in diverse fields and disciplines catering to the need of industry. All programs are being taken by the qualified and skilled faculty members and experienced industry professionals coming with innovative pedagogical tools and approaches. As per the vision of the NEP 2020, we offer multidisciplinary education to ensure inclusivity, participation and welfare of all the sections of the society.

This program is a unique blend of learning, exposure and attitude being delivered by the faculty of international repute. With international acceptance in industry and academia and an opportunity to go for further studies along with career growth, this program will also help the budding executives to upskill themselves in a holistic manner.

We welcome you at SVSU to plant your dreams and see them grow into reality.

Prof (Dr.) R. S. Rathore
Dean Academic Affairs
Shri Vishwakarma Skill University



Dean, Skill Faculty of Management Studies & Research Message

At Shri Vishwakarma Skill University Haryana, we take pride in nurturing future leaders who possess not only exceptional business acumen but also a profound sense of ethics and social responsibility. Our MBA (for Working Professional) program is meticulously designed to equip students with the skills, knowledge, and mindset required to excel in today's dynamic and competitive business environment.

Our distinguished faculty members, state-of-the-art facilities, and innovative teaching methodologies ensure an enriching learning experience. As a student of this program, you will have the opportunity to engage in interactive lectures, participate in stimulating discussions, and collaborate on real-world projects with faculty of international repute. I am confident that your decision to pursue an MBA (for Working Professional) at Shri Vishwakarma Skill University, Haryana will be a pivotal moment in your academic and professional life. By choosing us, you are choosing excellence, innovation, and a promising future.

I look forward to welcoming you personally to our esteemed institution and witnessing your growth and achievements as a part of our SVSU family.

Prof. (Dr.) Priya Somaiya
Dean, Management
Skill Faculty of Management Studies and Research

Introduction about SVSU

In tune with the vision of a Skilled India, Government of Haryana has established Shri Vishwakarma Skill University (SVSU), first of its kind in India, in 2016 in village Dudhola in District Palwal, Haryana. The University is aimed at providing structured skill qualification Programmes, aligned with existing and emerging job roles in the industry and other sectors. The Programmes will be mapped with National Skill Qualifications Framework (NSQF) that will facilitate upward mobility of the students from Certification to Doctoral level. The University is built on 82.7 acres of land with a state-of-the-art infrastructure, at the Project Cost of about 980 Crores, having capacity to train 12,000 students per year, as part of its Master Plan.

Vision, Mission, Values

VISION

To emerge as one of the foremost institutions of quality in skill education acknowledged by the industry - nationally and internationally.

MISSION

To focus on quality of skill education, aspired by students and admired by industry, nationally and internationally.

VALUES

Student-Centric Education: by providing equal opportunities to all who have the potential to succeed. Ensuring innovative academic programming and an exceptional level of engagement between students, industry staff and faculty so that all students acquire skills essential for purposeful and productive living.

Knowledge Application: by applying all learning into practice and practicing to perfection with passion, purpose and commitment to the pursuit and development of skills, knowledge and sense of citizenship.

Integrity and Ethical Behaviour in All Actions: by consistently making a personal choice to be ethical, honest and with moral correctness without being supervised.

Leading through Innovation and Inclusivity: by improving the world around us through disruptive thinking and innovative solutions; embracing and acting with responsibility to assure diversity and equity where all individuals are valued and respected.

Learning and Growth: by serving as a catalyst for positive change in Haryana and beyond to empower, enable and inspire the youth with 'earn while you learn' model.

Industry as Key Partner to Create Impact: by creating sustainable partnership with stakeholders driving the initiative to change the skilling landscape and fostering trust and appreciation in the working model to harness opportunities to full potential.

New Age Technology: by adopting and accepting the latest technological advancements which ensure highly evolved students, who are well-equipped with the future-oriented industrial know-how

Giving Back to the Society: by undertaking social and environmental responsibility conscientiously and imbibing sustainable practices to benefit and enhance the well-being of the society.

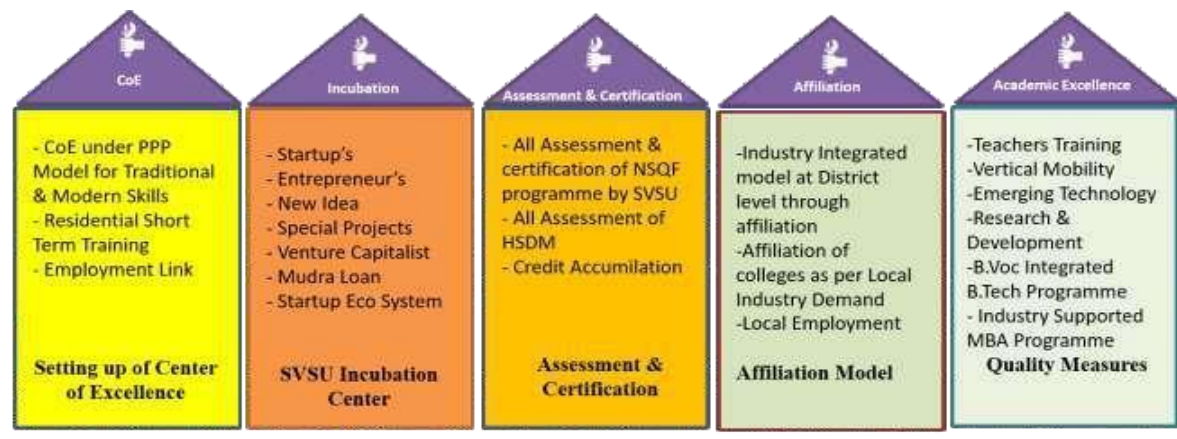
Key Features

1. Earn while you learn
2. Dual Education System
3. Theory and practical learn and apply the skills
4. Industry integrated program
5. Entrepreneurial Skills
6. World class On The-Job-Training (OJT) facility
7. Mobility and flexibility for multiple entry and exit options
8. Highly subsidized fee
9. Stipend support
10. Placement assistance/ job prospects

Drivers of SVSU.



Pillars of SVSU.



Academic Structure

This university is classified into four Skill Faculties for coordinated teaching in particular and effective governance in general, namely:

- Skill Faculty of Engineering & Technology
- Skill Faculty of Management Studies and Research
- Skill Faculty of Applied Sciences and Humanities
- Skill Faculty of Agriculture

Skill Faculty of Management Studies and Research Overview

The Skill Faculty of Management Studies and Research (SFMSR) offers Diploma/ B. Voc./BBA /M. Voc./ MBA professional programmes in Business Management, Retail, Banking, Financial Services, Hospitality, Food Services & Business Analytics, etc. SFMSR has initiated to offer D.Voc, BHM, B.Com (Hons.), BBA (BPM & Analytics)-Hons/Hons with Research; Executive MBA; MBA (Working Professionals) from the current session 2023-24.

The Skill Departments are:

1. Skill Department of Banking and Finance
2. Skill Department of Management Studies
3. Skill Department of Tourism and Hospitality

Details of the offered Programmes

OUT Campus Programmes

Sr. No.	Program	Areas	NSQF Level	Duration (Yr(s))	Intake Capacity	Min Age	Eligibility Criteria	Industry Partner*
1	Diploma	Food production and Traditional sweets	4.5	1	30	17	10+2	Bikanervala
2	BBA	BPM and Analytics (Hons. / Hons. With Research)	6	4	60	17	10+2 OR Equivalent OR 10+2 with L4 certificate in relevant field	Concentrix Cyfuture
3	BBA	Retail Management	5.5	3	60	17	10+2 OR Equivalent OR 10+2 with L4 certificate in relevant field	Maruti Suzuki India Limited
4	BBA	Retail Management	5.5	3	25	17	10+2 OR Equivalent OR 10+2 with L4 certificate in relevant field	Industry Consortium
6	M.Voc.	Management- HRM	6.5	2	20	20	B.Voc./ Graduation with minimum 50% marks	Mount Talent M/S Shre Krishna Industrial, Recruitment Dzire Corporate Service
7	Master of Vocation (M.Voc)	Management - Banking & Finance	6.5	2	20	20	Graduation/BVoc with 50%	HDFC Bank

* Industry partners are tentative and may be changed as per availability/ consent of Industry Partner.

IN Campus Programme

Sr. No.	Program	Areas	NSQF Level	Duration (Yr(s))	Intake Capacity	Eligibility Criteria	Industry Partner*
1	Diploma	Office Management	4.5	3	30	10 th or equivalent	SVSU
2	B. Com.	Hons./ Hons. With Research	6	4	60	10+2 in commerce or 10+2 in other stream	SVSU

						with mathematics with minimum 50%marks	
3	Bachelor of Vocation (B.Voc.)	Management (Financial Services)	5.5	3	30	10+2	SVSU
4	Bachelor	Hospitality Management	6	4	30	10+2	SVSU
5	MBA		6.5	2	30	Graduation with 50% marks	Mazars India, Save microfinance, Ybi Foundation, Jayem Automotives, Psychotropic India Ltd., Vamiani overseas PrivateC-Dass Group of Companies, Indo Autotech Ltd., Dzure Corporate Services, Ease my Process
6	MBA	Business Analytics	6.5	2	30	Graduation with 50% marks	Mazars India, Save microfinance, Ybi Foundation, Jayem Automotives, Psychotropic India Ltd., Vamiani overseas PrivateC-Dass Group of Companies, Indo Autotech Ltd., Dzure Corporate Services, Ease my Process
7	Executive MBA with Satya Micro Capital Ltd **		6.5	2	60	Graduation / B.Voc and 2 years of industry experience	Satya Micro Capital
8	MBA (Working Professionals)		6.5	2	20	Graduation / B.Voc and 3-yearsof industry experience	SVSU
* Industry partners are tentative and may be changed as per availability/ consent of Industry Partner.							
** Programme is Restricted for the employees of Satya Micro Capital Ltd. employees only.							



About our Eminent Faculty at Skill Faculty of Management Studies and Research

List of University Academic Staff.

Sr. No.	Name	Designation	Photo
1	Prof. R.S. Rathore	Dean Academic Affairs/ Skill Professor	
2	Prof. Jyoti Rana	Skill Professor (Management)	
3	Prof Prof. Joy Kuriakose	CEO of Skill Innovator Foundation// Professor of Practice	
3.	Prof. Priya Somaiya	Dean SFMSR/ Professor of Practice	
4	Dr. Savita Sharma	Skill Associate Professor (Hotel Management)	
5	Dr. Pinki	Skill Associate Professor (Management)	
6	Dr. Shruti Gupta	Skill Associate Professor (Management)	

7	Dr. Samarth Singh	Skill Associate Professor (Management)	
8	Dr. Dalip Raina	Skill Assistant Professor (Management)	
9	Dr. Vikash Mishra	Skill Assistant Professor (Management)	
10	Dr. Himanshu Malik	Skill Assistant Professor (Hotel Management)	
11	Dr. Parul Bhatia	Skill Assistant Professor (Management)	
12	Dr. Yogesh Verma	Skill Assistant Professor (Commerce)	

International Faculty

			
Chris Hirschler (Ph.D.) Dean, Health & Wellness Sciences Lorain County Community College, USA	Chrysoula Malogianni (Ph.D.) Associate Vice- President for Digital Innovation Old Dominion University, USA	Dr. Tony Pittarese, Dean, Prof, College of Business and Technology	Dorsey Spencer JDean of Students at Colgate University, USA

Eminent Industry Experts



Mr. Mohit Oswal
Managing Director
Roop Automotives Ltd



Mr. Dharm Rakshit
HR Head
Hero Motocorp Ltd.



Ms. Rachna Mukherjee
Ex CHRO
Schneider Electric Ltd.



Mr. Dilpreet Singh
Strategic Advisor
Employability Business
Amazon Internet Services
Pvt. Ltd



Mr. Ravinder Singh Rana
SVP- Delivery and
Operations at
Concentrix and Webhelp



Dr. Manoranjan Sharma
Chief Economist Infomerics



Mr. Sandeep Bidani
Consulting Partner
WOY Consulting Pvt. Ltd.



Mr. Anil Sravat
Chief Executive Officer
Wabag Ltd.



Mr. Dwarkanath
Non-Executive Chairman and
Nominee Director,
GlaxoSmithKline (GSK)



Mr. Kamal Wali
General Manager Reliance
JIO

About MBA (for Working Professionals)

Faculty: Skill Faculty of Management Studies & Research

Department: Skill Department of Management Studies & Research

Duration: 2 Years (4 Semesters)

About the program:

MBA (for working professionals) is designed to prepare executives to develop expertise in specific areas of management. The uniqueness of the course is that it has multiple exit points with job opportunities at each stage. The course has been designed to provide skill education with hands-on experience by specifically defining the job role and providing the necessary skills for it. Industry-based electives are also offered so that the participants can enhance their knowledge and skills for their existing and prospective work profiles.

Understanding the global acceptance of the program, the 2-year program intends to impart core and advanced knowledge of today's management and is also integrated with technology platforms. It is developed after incorporating the views and suggestions from industry experts and national & international academicians. The program is also extremely useful to executives who intend to upgrade their existing skills and knowledge in the areas of human capital management, critical and design thinking, digitization, corporate governance, project management and digital marketing and branding etc.

This two-year program is a combination of assignments, projects, discussions and classroom learning with experts with national and international repute. It is a hybrid program wherein each semester will have offline as well as online modules. This two-year program will be divided into 4 semesters; 2 semesters per year. 1st year will be a Post Graduate Diploma and 2nd year will be an MBA Degree. Every semester will comprise of a project with a focus on different aspects of business followed by a Project Dissertation in the last semester. The program also provides an opportunity to enroll in the reputed Doctoral Program in Management as per UGC regulations.

Life @SVSU



Admission Process

1. Eligibility to seek admission in various academic programmes will be 47.5% /50%/ for

SC/ all other categories in Qualifying examination or as mentioned for a particular academic program. Rounding off of fraction will not be allowed to determine eligibility along with at least 3 years of working experience.

2. All the eligible candidates irrespective of their category shall be considered for AIC (General) seats.
3. The admission/counselling for all Programmes will be held in Physical mode.
4. The Provisional Merit List will be prepared category wise for all programmes by the University. Accordingly, Seat Allocation list for all physical admission/counselling will be displayed on the University website.
5. The candidate(s) will have to deposit fees through online mode (Debit/ Credit card/ Net banking) as per the dates mentioned in the counseling schedule. Accordingly, the Provisional Admission Letter will be issued after the confirmation of fee deposited by the candidate if the candidate seeks.
6. If at any stage, it is found that the candidate has supplied incomplete and/or false and/or incorrect information in the online application form, his/her candidature for the program, if admitted, will be cancelled and he/she will be liable for disciplinary action as per the university rules and the fee deposited by him/her shall be forfeited. Program Fee Details.

Online Application Form Fees:

Candidates need to apply for the course in online mode only. The online Application form for admission in **MBA (for Working Professionals)** will be available on the University website: www.svsu.ac.in

Online Application Fees: INR 2000;

Total Fee for the Course: Rs. 2,06,720/-

At Time of Admission

Application Form Fee: Rs 2000/- (one time), Security Fund: Rs 1000/- (refundable)

Registration fees: Rs. 360/-, At time of admission: Rs. 3360/-

Fee and other funds per Semester:

1st semester:

Rs. 56,720/-

2nd semester and onwards:

Rs. 50,000/-

Application Form Link: <https://forms.eduqfix.com/mbaadmform/add>

Tentative Schedule of Admission

Tentative Schedule		
Sr. No.	Event	Date
1	Online Filling of application form	04 February, 2024 onwards
2	Last Date for online Submission of application form	15 th February, 2024
3	Result of candidate selected for Personal Interview/ Group Discussion	20 th February, 2024
4	Personal Interview/Group Discussion	23 rd -24 th February, 2024
5	1st Counselling	27-29 th February, 2024
6	2nd Counselling	04-05 th March, 2024
7	Spot counselling (In case of any vacancy only)	12-15 th March, 2024
8	Commencement of class	18 th March, 2024

General Instructions for Online Application Form

- Before filling the Online Application Form, candidates are required to read the Prospectus/Guidelines/Instructions available on University website carefully. Candidates will submit their Application Forms online on the University's website: www.svsu.ac.in for admission to various programmes.
- No column should be left blank in the Online Application Form; write N.A. against the

column which is not applicable. Otherwise, it will be considered as incomplete and is liable to be rejected.

- In case any candidate is found to have supplied false information, certificates, documents, etc. or withheld or concealed some information in his/her Application Form, he/she shall be liable to be debarred from admission to the program.
- If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at a later stage, his/her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Faculty may also take further action, as deemed fit, against the candidate and his/her guardian.
- Any legal dispute relating to admission of students will be subject to Courts at Palwal/Gurugram or Courts having jurisdiction in Palwal/Gurugram.
- As per directions of Director, Higher Education, Haryana, Panchkula, vide their letter no. 18/30-2015 UNP (4) dated 08.03.2017, linking of AADHAR ID with bank account is mandatory for all students to be admitted in the University Teaching Departments/Faculties and affiliated Colleges/Faculties w.e.f. the session 2017-18. Every student must be in possession of AADHAR number at the time of admission.

For the removal of any discrepancy as noted by the admission committee required for the purpose of admission may be given sufficient time with information displayed on the University's website. Days and Dates would be displayed in the Admission Schedule.

Selection Criteria

Candidate needs to apply against the advertisement and meet minimum requirement as per the guidelines as mentioned on university website www.svsu.ac.in.

Step 1. Academic Merit based on qualifying examination (50%)

Step 2. Group Discussion & Personal Interview (50%)

Step 3. Combined Merit List (100 Marks)

Step 4. Counselling based on the marks obtained in Combined Merit List

Step 5 List of admitted candidates

Personal Interview

The student needs to appear for PI list based on marks obtained in qualifying exam (50% and Above). PI with Industry + SVSU experts (Personal Interview/ Aptitude test/ Professional Test/ Group Discussion).

Rules of Refund of Fees after Cancellation of Admission

The University strictly follows UGC/AICTE guidelines for refund of fees published time to time. In case of the cancellation of admission. The following clause of UGC, vide Notification dated October, 2018, for 'Remittance and Refund of Fees' will be followed. If a student chooses to withdraw from the program of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees** remitted by the student.

Sr. No.	Percentage of Refund of fees**	Point of time when notice of withdrawal of admission is received in Higher Educational Institutions (HEI)
1	100%	15 days or more before the formally-notified last date of admission
2	90%	Less than 15 days before the formally-notified last date of admission
3	80%	15 days or less after the formally-notified last date of admission
4	50%	30 days or less, but more than 15 days, after formally-notified last date of Admission
5	00%	More than 30 days after formally-notified last date of admission

**NOTE:

4.1.4 In case of (i) in the table above, the Higher Educational Institution (HEI) concerned shall deduct an amount not more than 5% of the fees paid by the student/s, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.

University Discipline

Students are expected to abide by University's rules and regulations and maintain discipline. As adults, they should conduct themselves in a manner that is in consonance with civilised behaviour and courtesy. Defaulters will be subject to disciplinary warning/action/expulsion from the University for a Term Basis or forever, depending upon the severity of the case. For major punishment, such as expulsion/rustication from the University, making an adverse entry on the Character Certificate to be issued by the University and debarring a student from admission to any program offered by the University etc. the decision will be taken by the Dean or as per the recommendations of Students' Discipline Committee of the University. Students must possess their Identity Cards all the time and produce the same whenever asked. University's ordinance 'Enforcement of Students' Discipline, Good Behaviour, Residence & Health' should be followed for such cases of indiscipline. Without prejudice to the general meaning of indiscipline, the 'acts of indiscipline' inter alia include the following:

- A. Misconduct or misbehaviour in the classroom/OJT/Industry/center of excellence or anywhere on the University campus or outside the campus on visits authorized/deputed by the University or during tours/trips/surveys/internship (in company training) forming part of the curriculum;
 - B. Causing damage or defacement to University/Industry property.
 - C. Instigating or causing to instigate, organizing/participating in strikes, demonstrations, or disturbances of any kind, including gherao or lock-outs which may disrupt the convocation, admissions, examinations, workshops, conferences, and other functions of the University/working of industry partner.
 - D. Disobedience or disregard of instructions or notifications issued by Chairpersons/In-charges members of faculty, and other officers of the University/Industry partner.
 - E. Instigating or causing to instigate, misguiding the employees/workers of the University to indulge in activities contrary to the interest and discipline of the University/Industry partner.
 - F. Persuading students to be absent from classes/OJT/examinations, disrupting the conduct of classes/OJT in any manner and other academic activities of the University/Industry.
 - G. To act or cause/instigate others to act in such a manner as to create disturbance or annoyance to other students/inmates of hostels/employees of University/Industry partner/residents of the campus community/any other person on the University campus/Industry or otherwise/or to act or cause/instigate others to take law into their own hands.
 - H. Keeping, carrying, using, or supplying of any arms, lethal weapons, knives with a blade of more than four inches' length in the hostel from or outside or within the University/Industry.
 - I. Keeping, using, or supplying intoxicants/drugs in any form in the hostels, within the University campus/Industry partner premises.
 - J. Gambling/betting in any form on the campus/industry.
 - K. Ragging, bullying or harassing of students in the classes/OJT/hostels within/outside the campus/industry.
1. Ragging for the purpose of this Ordinance, ordinarily means any act, conduct, or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and

includes individual or collective acts or practices which:

- A. Involve physical assault or threat to use physical force.
- B. Violate the status, dignity, and honour of women students and students belonging to scheduled castes and tribes.
- C. Expose students to ridicule and contempt and affect their self-esteem.
- D. Entail verbal abuse and aggression, indecent gestures, and obscene behaviour.
- E. Recourse to violence, assault, intimidation, or rioting within or outside the campus/industry.
- F. Disturbing other students in their studies.
- G. Attending or organizing unauthorized meetings and participating in such meetings.
- H. Displaying notices, leaflets, or posters, not signed or countersigned by competent authority at the hostel notice board and of the University notice boards or other places or distributing such notices or leaflets or defacing University buildings/Industry or writing slogans and undesirable things on the buildings/property/Industry premises walls, etc.
- I. Forging of signatures in any way of the faculty members/students at the time of registration/any other time, submitting fake certificates.
- J. Eve-teasing, molestation, and physical assault, or threat to use physical force against any member of the teaching and non-teaching staff of any Institution/Department (Branch Officer/ library) and against any student within the University/Industry.
- K. To give shelter to outsiders/students in the hostel when the stay/visit of such student/outsider has been expressly barred by the orders passed by the University for a specific period or for a general period.
- L. To indulge in an act which may bring disrepute to the University/Industry in any manner.
- M. Any practice- whether verbal or otherwise-derogatory to women.
- N. Creating ill-will or intolerance on religious, caste, or communal grounds.
- O. Any other act which, in the opinion of the Vice-Chancellor or any other officer authorized by the Vice-Chancellor in this regard, is considered to be an act of indiscipline.

2. In the light of the orders of the Hon'ble Supreme Court of India on 'Curbing Ragging in Educational Institutions', ragging in any form is totally banned by the University. If any ragging comes to the notice of the authority, the concerned student shall be subject to strict disciplinary action as per procedure. In this regard, students and their guardians are required to sign an affidavit that the students will not be involved in ragging in any form directly or indirectly. The 'National Ragging Prevention Program' has simplified the procedure of filing an affidavit by each student admitted to SVSU. The affidavit can be filled on-line and shall neither involve the visit of the students to any court of law or advocate nor incur any expense.

The following procedure has to be followed:

1. Log on to www.antiragging.in or www.amanmovement.org
2. Click on 'Anti ragging Affidavit'/'Online Affidavit'.
3. Read the instructions carefully and proceed by clicking on 'Next'.
4. Fill in the information as asked for in the form(s).
5. On successful completion, you will receive the affidavit (both for the student and the parents) by e-mail.
6. Print out the form(s) and sign them.
7. Submit the signed print-out to the Dean/Head of the concerned department.

IMPORTANT NOTE: It is mandatory to complete this process immediately after admission within a maximum time limit of 30 days as per the order of the Honourable Supreme Court and Govt. of India Notification. (Sample is as per annexures B14 A and B14B).

Attendance and Leave Rules

- A. Student shall be required to attend a minimum of 75 % of the delivered lectures (in theory and practical combined).
- B. Attendance will be counted from the date of start of session to the date prior to the end of the semester.
- C. In case of late admission in the first semester, attendance shall be counted from the date of actual admission of the candidate by the competent authority.
- D. Every student shall attend his/her classes on all working days unless student is granted leave of absence by the Chairperson of the University Teaching Department/Principal of College/Institution concerned. If a student remains absent from his/her classes for a continuous period of fifteen/seven working days respectively without any valid reason, medical or otherwise, his/her name shall be struck off from the rolls, irrespective of the fact that student has paid his/her dues.
- E. Such student, whose name is struck off from the rolls of the Department/College, shall pay the re-admission fees of Rs. 500/- for making necessary entries in the University Register, subject to the recommendation of the chairperson of concerned department and principal of the college/institution that if re-admitted, the student will not fall short of the requisite percentage of lectures. No further request for re-admission will be considered in any case.
- F. A student, whose name has been struck off from the roll of the Institution, may, however, be readmitted if the absence of the student was due to the circumstance beyond his/her control and his/her request was considered and approved by the Dean / competent authority.
- G. Any student who fails to appear for or pass any particular exam and further thereafter remains absent from the University for a period exceeding one year from the date or re- opening of the institute following the exam in which the student had failed to appear or pass shall not be entitled to continue his/her studies in the institute without prior written permission of the competent authority.
- H. The Program Coordinator/Head may grant leave to the students in exceptional circumstances only to the extent of 10 days per semester subject to the condition that the student completes the prescribed minimum attendance as per attendance rules and leave was sanctioned before availing the same.

Integrated PhD

The University will offer exciting opportunities to motivated and talented Master's degree holders with a keen sense of scientific enquiry for pursuing advanced research in frontier areas of management/ leadership / entrepreneurship to a Ph.D degree. The MBA for working professionals program consists of course curriculum, an internship/project training, wherein ample opportunities exist for the candidate to acquire basic experimental skills and familiarity with advanced techniques for research, a research project to demonstrate the attainment of a high degree of scientific ability followed by advanced research leading to a Ph.D thesis on a specific topic/area. The minimum requirement to pursue the PhD followed by MBA programme will be as per UGC norms. All the requirements essential for admission in PhD program will be considered while giving admission in Ph.D programme to the candidate pursuing MBA for working profession programme in the University.

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