

**MINUTES OF EXECUTIVE COUNCIL MEETING  
(32<sup>nd</sup> -MEETING)**



**DATE: 22.02.2024**

**TIME: 03:00 PM**

**VENUE: Conference Room, SVSU Campus, Dudhola, Palwal (Through Physical mode/Online Mode)**



SVSU  
SHRI VISHWAKARMA SKILL UNIVERSITY  
(Enacted under Government of Haryana, Act No. 25 of 2016)

University Campus:  
Dudhola, Palwal- 121102 (Haryana)  
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Visit us at: [www.svsu.ac.in](http://www.svsu.ac.in)

Ref. No. SVSU/EC/2024/Acad. Branch/1051

Dated: 23-02-2024

To,  
All the members of Executive Council  
Shri Vishwakarma Skill University, Dudhola, Palwal

**Subject: Minutes of the 32<sup>nd</sup> meeting of the Executive Council held on 22<sup>nd</sup> February, 2024.**

Sir/Madam,

Kindly find the enclosed herewith minutes of the 32<sup>nd</sup> meeting of the Executive Council held on 22<sup>nd</sup> February, 2024 at 03:00 PM through physically / ZOOM meeting online platform.

The discrepancies, if any, in recording of minutes may be intimated to the office within 04 days from the date of receipt of the minutes.

Yours faithfully

D.A.: as above

Endst. No SVSU/EC/2024/Acad. Branch/1052-1055

*J. Khan*  
Registrar  
SVSU  
Dated: 23-02-2024  
Skill University

A copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Hon'ble Chancellor, SVSU Dudhola, Palwal.
2. The Director General Skill Development and Industrial Training Department Haryana.
3. OSD to Vice-Chancellor for the kind information of the Vice-Chancellor, SVSU.
4. PA to Registrar for information of the Registrar, SVSU.

*[Signature]*  
Head of Academic Branch

## MINUTES OF THE 32<sup>nd</sup> MEETING OF EXECUTIVE COUNCIL

The 32<sup>nd</sup> meeting of the Executive Council of Shri Vishwakarma Skill University, Haryana was held on 22.02.2024 at 03:00 PM through physically / online mode using ZOOM meeting application.

Following were present in the meeting:

1	Sh. Raj Nehru Hon'ble Vice-Chancellor, Shri Vishwakarma Skill University (SVSU)	Chairman
2	Sh. Bhupender Singh Nominee, The Administrative Secretary to Govt. Haryana, Finance Department	Member
3	Sh. Ranbir Sangwan Nominee, The Administrative Secretary to Govt. Haryana, Technical Education Department	Member
4	Sh. Ajay Mohan Nominee, The Mission Director, Haryana Skill Development Mission	Member
5	Prof. (Dr.) Dinesh Kumar Vice-Chancellor Gurugram University	Member
6	Prof. (Dr.) S.N Sachdeva Vice-Chancellor Kurukshetra University	Member
7	Prof. (Dr.) R.K Mittal Vice-Chancellor Ch. Bansi Lal University	Member
8	Prof. (Dr.) Sujata Shahi Vice-Chancellor IILM Gurugram	Member
9	Ms. Minakshi Kilam, Rector Jammu University, Kathua Campus	Member
10	Sh. B.B Gupta, Sr President JBM Group	Member

11	Prof. Suresh Kumar Dean, Centre for Research & Innovation, Skill Internship Cell and Proctor	Member
12	Prof. Ashish Srivastava Dean-SFASH, SVSU	Member
13	Prof. Jyoti Rana, Registrar, SVSU	Ex officio Secretary

At the outset, Prof. Jyoti Rana, Registrar extended a warm welcome to Hon'ble Vice Chancellor and all the members for attending 32<sup>nd</sup> Executive Council Meeting and informed the agenda of the meeting.

**The agenda items of the meeting were taken up as follows:**

**EC/32/01: PROGRESS REPORT OF THE UNIVERSITY–PRESENTATION BY VICE CHANCELLOR.**

The progress report was presented by the Vice Chancellor, SVSU to update the Executive Council (EC) about the latest activities of the University.

**EC/32/02: CONFIRMATION OF THE MINUTES OF THE 31<sup>st</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 18.01.2024.**

Registrar of SVSU, informed all members of the Executive Council that the minutes of 31<sup>st</sup> Executive Council Meeting had been circulated for comments, and she further reported that no comments were received on the circulated minutes.

**The Council considered and confirmed the minutes.**

**EC/32/03: TO CONSIDER AND APPROVE THE MINUTES OF 11<sup>th</sup> SKILL COUNCIL MEETING HELD ON 19.02.2024.**

Registrar, SVSU presented the agenda

No Comments were received from any of the members.

**The Council Considered and approved the Minutes.**

**EC/32/04: TO CONSIDER AND NOTE OF THE ANNUAL COMPILATION REPORT OF FINANCIAL YEAR 2022-23.**

Empanelled Chartered Accountant, SVSU presented the agenda

No Comments were received from any of the members.

**The Council considered and approved the audited statement of account for the financial year 2022-2023.**

**EC/32/05: TO INFORM ABOUT INCOME AND EXPENDITURE REPORT FOR FINANCIAL YEAR 2023-24.**

Registrar, SVSU presented the agenda

No Comments were received from any of the members.

**The Council noted the reported income and expenditure report of the university up to 31- Jan-2024**

**EC/32/06:TO CONSIDER AND APPROVE THE BUDGET FOR FINANCIAL YEAR 2024-25.**

Registrar, SVSU presented the agenda

No Comments were received from any of the members.

**The Council considered and approved a total budget of Rs 31000.00 lakhs for the FY 2024-25 and Rs.4113.00 Lakh for Guru Shishya Kaushal Samman Yojana for the FY 2024-25.**

**EC/32/07:TO CONSIDER AND APPROVE THE ANNUAL REPORT 2023.**

Registrar, SVSU presented the agenda

Prof Meenakshi Keelam Suggested that information collected and compiled is to be according to NAAC purpose so that information is compiled at central level in the University.

Further, No Comments were received from any of the members.

**The Council considered and approved Annual Report-2023**

**EC/32/08:TO CONSIDER & APPROVE THE PROCEEDINGS FOR THE POST OF SENIOR SKILL COORDINATOR (CONTRACTUAL POSITION) AND THE PROCEEDINGS OF THE SELECTION COMMITTEE FOR MAKING SELECTION FOR VARIOUS CONTRACTUAL POSTS VIDE ADVT. NO. SVSU/2023/ESTT. /CONT./022 and VIDE ADVT. NO. SVSU/ 23/ AC&D / NT/001**

The Council approved recommendation of selection Committee as per agenda and to authorized Vice Chancellor to announce the result as per recommendation of selection committee

Following candidates will be issued offer letter as per the recommendations of selection Committee:

Sr.no	Name of post	Selected Name	Candidate
1	Joint Director 1(UR)	Ms.Shikha Gupta	
2	Content Manager 1(UR)	Ms Poonam Routela	
3	Business Development Head Manager 1(UR)	Sh Deepak Duhan	

The appointment will be as per the advertised terms and conditions.

**The Council considered and approved the agenda.**

**EC/32/09: TO CONSIDER AND APPROVE THE SYLLABUS NOTIFIED FOR WRITTEN TEST FOR VARIOUS NON ACADEMIC POSTS VIDE ADVT. NO. SVSU/ 2023/ ESTT. / NT A&B/ 015**

Registrar, SVSU presented the agenda

No Comments were received from any of the members.

**The Council considered and approved the agenda.**

**EC/32/TB/01: TO CONSIDER AND APPROVE THE SYLLABUS FOR THE POST OF MTS AND CLERK**

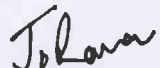
Registrar, SVSU presented the Table agenda.

No Comments were received from any of the members.

**The Council considered and approved the agenda.**

At the end of the meeting Hon'ble Vice Chancellor extended thanks to all W/EC members for their precious time and active participation in the meeting.

**The meeting ended with Vote of thanks to the Chair.**

  
Prof. Jyoti Rana  
Registrar, SVSU  
Shri Vishwakarma  
Skill University