



Ref. No. SVSU/24/Reg.off/123

Dated: 14-02-2024

Office Order

Hon'ble Vice- Chancellor is pleased to make transfer and posting of the following officials/Staff members with immediate effect and till further orders:

Sr. No.	Name of the Person	Present Department/ Branch	New Department/ Branch	Reporting Officer
1)	Dr. Lalit Sharma, DR	<ul style="list-style-type: none">• IDC• Sports• Estate Officer• Nodal Officer, O&M	<ul style="list-style-type: none">• General & Transportation Branch• Nodal Officer, O&M• Sports	<ul style="list-style-type: none">• W/Registrar• Director Sports
2)	Dr. Raj Kumar, DD	<ul style="list-style-type: none">• Academic Affairs	<ul style="list-style-type: none">• Pedagogy and Capacity Building	<ul style="list-style-type: none">• Dean PCB
3)	Mr. Saroj Mishra, DD		<ul style="list-style-type: none">• ACD	<ul style="list-style-type: none">• Incharge ACD
4)	Dr. Rajesh, AR	<ul style="list-style-type: none">• SVSU, Senior Sec. School• Affiliation	<ul style="list-style-type: none">• Academic Affairs	<ul style="list-style-type: none">• Dean Academic Affairs
5)	Ms. Shikha, AR	<ul style="list-style-type: none">• ACD• PCB	<ul style="list-style-type: none">• ACD• PCB (till Dr. Rajkumar Joins)	<ul style="list-style-type: none">• Incharge ACD• Dean PCB
6)	Mr. Sombir Singh, AR	<ul style="list-style-type: none">• Registration & Scholarship• Academic Branch	<ul style="list-style-type: none">• Academic Branch• Affiliation Branch	<ul style="list-style-type: none">• W/Registrar• Associate Dean Affiliation
7)	Mr. Naresh, S.D.O, Civil	<ul style="list-style-type: none">• IDC	<ul style="list-style-type: none">• IDC• Estate Officer• Incharge O&M for Civil Works	<ul style="list-style-type: none">• Prof. A.K. Wattal• W/Registrar• Nodal Officer O&M
8)	Mr. Dheeraj, S.D.O, Electrical	<ul style="list-style-type: none">• IDC	<ul style="list-style-type: none">• IDC• Incharge O&M for Electrical works	<ul style="list-style-type: none">• Prof. A.K. Wattal• Nodal Officer O&M
9)	Ms. Pooja, ADD		<ul style="list-style-type: none">• ACD (Guru Shishya Project)	<ul style="list-style-type: none">• Incharge ACD
10)	Ms. Sonal Modi, ADD	<ul style="list-style-type: none">• Academic Affairs	<ul style="list-style-type: none">• SVSU Senior Sec. School	<ul style="list-style-type: none">• Principal, SVSU Senior Sec. School



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11)	Sr. Skill Coordinator (on joining)		<ul style="list-style-type: none"> Center of Excellence 	<ul style="list-style-type: none"> Director, COE
12)	Mr. Shakeel, Superintendent	<ul style="list-style-type: none"> Accounts Branch 	<ul style="list-style-type: none"> Registration & Scholarship 	<ul style="list-style-type: none"> Dean Academic Affairs
13)	Mr. Inderjeet, Assistant	<ul style="list-style-type: none"> Procurement & Store 	<ul style="list-style-type: none"> Procurement & Store Stock Inventory Management software development 	<ul style="list-style-type: none"> AR, P&S
14)	Mr. Devender, Assistant	<ul style="list-style-type: none"> VC office Academic Affairs 	<ul style="list-style-type: none"> Academic Affairs 	<ul style="list-style-type: none"> Dean Academic Affairs
15)	Mr. Bharat, Assistant		<ul style="list-style-type: none"> Accounts 	<ul style="list-style-type: none"> CAO, Accounts
16)	Ms. Shalini, Assistant		<ul style="list-style-type: none"> Office of Registrar 	<ul style="list-style-type: none"> W/Registrar
17)	Ms. Sonal, Dy. Superintendent	<ul style="list-style-type: none"> Pedagogy & Capacity Building Research & Innovation 	<ul style="list-style-type: none"> General & Transportation Branch 	<ul style="list-style-type: none"> DR, General & Transportation Branch
18)	Mr. Vivek, Clerk		<ul style="list-style-type: none"> Establishment 	<ul style="list-style-type: none"> AR, Establishment
19)	Mr. Anil, DEO	<ul style="list-style-type: none"> General Branch 	<ul style="list-style-type: none"> Affiliation 	<ul style="list-style-type: none"> Associate Dean Affiliation.
20)	Ms. Sashi Bala, DEO	<ul style="list-style-type: none"> SFASH Dept. of Sports & yoga Dept. of Language & culture 	<ul style="list-style-type: none"> Dept. of Sports & yoga Dept. of Language & culture 	<ul style="list-style-type: none"> Chairperson, Dept. Of Sports & Yoga Chairperson of Dept. Of Language and Culture
21)	Mr. Naveen, DEO		<ul style="list-style-type: none"> SFET IQAC 	<ul style="list-style-type: none"> Dean SFET Dean IQAC
22)	Ms. Sudha, DEO	<ul style="list-style-type: none"> Dept. of Green Technology. Dept. of Construction Management. Dept. of Industry 4.0 	<ul style="list-style-type: none"> Dept. of Green Technology Dept. of Industry 4.0. 	<ul style="list-style-type: none"> Chairperson, Dept. of Green Technology Chairperson, Dept. of Industry 4.0
23)	Mr. Nafe Singh, DEO	<ul style="list-style-type: none"> CSA and Sports 	<ul style="list-style-type: none"> CSA 	<ul style="list-style-type: none"> Incharge CSA



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			<ul style="list-style-type: none"> Dept. of Construction & Management 	<ul style="list-style-type: none"> Chairperson, Dept. of Construction & Management
24)	Ms. Prabha, DEO	<ul style="list-style-type: none"> SFMSR SDMS SDBF 	<ul style="list-style-type: none"> SFMSR Dept. of Banking & Finance 	<ul style="list-style-type: none"> Dean SFMSR Chairperson of Dept. of Banking & Finance
25)	Mr. Narendra, DEO		<ul style="list-style-type: none"> Dept. of Management Studies Dept. of Tourism & Hospitality 	<ul style="list-style-type: none"> Chairperson, Dept. of Management Studies Chairperson, SDTH
26)	Mr. Sudhir, DEO	<ul style="list-style-type: none"> Dept. of Tourism & Hospitality Dept. of DSW 	<ul style="list-style-type: none"> Dept. of DSW Sports 	<ul style="list-style-type: none"> Dean DSW Director Sports
27)	Mr. Sachin, DEO (On joining)		<ul style="list-style-type: none"> Corporate Relation & Engagement 	<ul style="list-style-type: none"> Dean, CRE
28)	Ms. Chandni, DEO	<ul style="list-style-type: none"> Registration & Scholarship 	<ul style="list-style-type: none"> Registration & Scholarship RPL 	<ul style="list-style-type: none"> Dean Academic Affairs Incharge RPL
29)	Mr. Ajit, DEO		<ul style="list-style-type: none"> SFASH Dept. of Life Science & Health Care 	<ul style="list-style-type: none"> Dean SFASH Chairperson of Dept. of Life Science & Health Care
30)	Mr. Yogender, DEO	<ul style="list-style-type: none"> General Branch Legal Cell 	<ul style="list-style-type: none"> PRO 	<ul style="list-style-type: none"> PRO
31)	Mr. Sant, DEO	<ul style="list-style-type: none"> SFET RPL 	<ul style="list-style-type: none"> Legal Cell Raj Bhasha 	<ul style="list-style-type: none"> Law Officer Hindi Officer
32)	Ms. Nikita, DEO	<ul style="list-style-type: none"> Hostel Affiliation 	<ul style="list-style-type: none"> Hostel IT Cell 	<ul style="list-style-type: none"> Chief Warden IT Incharge
33)	Ms. Pushpa, DEO	<ul style="list-style-type: none"> IQAC NAAC 	<ul style="list-style-type: none"> NAAC 	<ul style="list-style-type: none"> Nodal officer for NAAC Accreditation

Revised IT Cell Structure

1)	Dr. Ravinder, Incharge IT Cell
2)	Mr. Neeraj Parashar, Network Administrator
3)	Mr. Sourabh, IT Technical staff O&M
4)	Mr. Rakesh, IT Technical staff O&M
5)	Mr. Krishan, IT Technical staff O&M
6)	Ms. Nikita, DEO

All officials/staff under IT Cell shall report to Incharge IT Cell.



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Digital Innovation Cell

1)	Prof. Usha Barta, Incharge, Digital Innovation Cell
2)	Mr. Praveen, Website Administrator
3)	Sr. Consultant Cum Project Manager (On Joining)
4)	Consultant cum Product Designer (On Joining)
5)	Consultant – App & Database (On Joining)
6)	Consultant-Programmer (On Joining)
7)	Mr. Vikas, DEO

Note: Digital Innovation Cell shall include digital innovations of the university & Operation, Development and Execution of Digital OJT Diary also. Dr. Sanjay Singh Rathore, Incharge OJT Coordination shall be the Nodal officer for Development, Operations & Innovations of Digital OJT Diary.

All Digital Innovation Cell officials/staff shall report to Incharge Digital Innovation Cell.

The Staff will ensure to complete the handing over and taking over of department work/ records etc. within 03 days of issuing of this office order. A copy of the handover must be submitted to the General Branch/Office of Registrar. Outgoing officials must support in providing any necessary information or records if required to incoming officials up to seven to ten days even after handing over their duties, ensuring a thorough exchange of information, records, and necessary details and smooth transition.


Registrar
SVSU

Copy to:-

1. Dean Academic Affairs
2. Dean Skill faculties
3. All Chairpersons of all skill departments
4. Head, IT Cell for uploading on university website.
5. All HoD's/ Branch Heads
6. Controller of Examination, SVSU
7. Principle, Feeder School
8. All the concerned members
9. OSD to HVC for information to H'VC