

**SHRI VISHWAKARMA SKILL UNIVERSITY,  
DUDHOLA, PALWAL**  
**FORMAT FOR INVITING QUOTATIONS (Limited Quotations  
Basis)/TENDERS**

**SVSU/2025/P&S/NIQ/52** \_\_\_\_\_ **Dated: 24.03.2025**

**NIQ DOCUMENT**

**Subject: Invitation for Quotation for supply of items.**

Sealed quotations are invited from the manufacturers/exclusive distributors/  
authorized dealers/suppliers/re-sellers for the items detailed below:

Sr. No.	Particular	Qty	Unit
1	Tata Tea Gold		3kg
2	Sugar- Sulpherless		10kg
3	Launge 250 gms		250GMS
4	Black Pepper		250GMS
5	Big Cookies- Dark Fantasti		5PKT
6	Cookies- Mixed Dry fruits		10PKT
7	Tissue Box		10PKT
8	Napkin- Paper		50PKT
9	Coconut Water		5LTR
10	Coconut Water 200 ML		18Bottle
11	Tong Garden Party Snack 450Gm		2PKT
12	Namkin Kaju Mixer		2PKT
13	Air freshener		6PCS

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **01.04.2025** (date) by **05:00** PM (time) in the office of **ASSISTANT REGISTRAR, P&S BRANCH, 1<sup>ST</sup> FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The following charges and terms may be spelt out in your offer clearly:
  - i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
  - ii. GST applicable.
  - iii. Payment terms.
  - iv. Delivery period.
  - v. Guarantee/Warranty period.
  - vi. After-sales service.

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*[Handwritten signature and date 24/3/25]*

- vii. Installation charges, if any.
- viii. Validity period of the quotation.
- ix. Bank Draft charges, if any.
- x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
- xi. SVSU reserves the right to cancel the NIQ at any stage.

Asstt. Registrar  
P & S, SVSU

**Specifications: -**

Sr. No.	Particular	Unit
1	Tata Tea Gold - Premium Assam Teas With Gently Rolled Aromatic Long Loose Leaves, Rich & Aromatic Chai, Black Tea	kg
2	Sugar- Sulpherless	kg
3	Launge 250 gms	GMS
4	Black Pepper- Kali Mirch	GMS
5	Big Cookies- Dark Fantasti	PKT
6	Cookies- Mixed Dry fruits	PKT
7	Tissue Box- 2 Ply Facial	PKT
8	Napkin- Paper each Soft, Absorbent, and Gentle 2 ply minimum	PKT
9	Coconut Water- No Added Sugar	LTR
10	Coconut Water - No Added Sugar 200 ML	Bottle
11	Tong Garden Party Snack 450Gm	PKT
12	Namkin Kaju Mixer	PKT
13	Air freshener- Rajnigandha & Jasmine & Sandalwood	PCS

*[Handwritten signatures and dates]*  
 24/03/25  
 24/03/25