

**SHRI VISHWAKARMA SKILL UNIVERSITY,
DUDHOLA, PALWAL
FORMAT FOR INVITING QUOTATIONS (Limited Quotations
Basis)/TENDERS**

SVSU/2025/P&S/NIQ/E-813/ _____ **Dated:**
05.05.2025

NIQ DOCUMENT


Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/
authorized dealers/suppliers/re-sellers for the items detailed below:

S.No.	Items	Quantity
1	Green Noting Sheet (Contain 100 Pages) with university branding	100 pkt

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **19.05.2025** (date) by **05:00** PM (time) in the office of **ASSISTANT REGISTRAR, P&S BRANCH, 1ST FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The following charges and terms may be spelt out in your offer clearly:
 - I. **Printing Press should be registered/having licence as under Press and Book Registration Act,1867 clause 4 from Government of Haryana.**
 - II. F.O.R at SVSU, Dudhola, Palwal, HR-121102
 - III. GST applicable.
 - IV. Payment terms.
 - V. Delivery period.
 - VI. Guarantee/Warranty period.
 - VII. After-sales service.
 - VIII. Installation charges, if any.
 - IX. Validity period of the quotation.
 - X. Bank Draft charges, if any.
 - XI. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
 - XII. SVSU reserves the right to cancel the NIQ at any stage.




Asstt. Registrar
P & S, SVSU

Specifications: -

S.No.	Items	Specification	
1	Green Noting Sheet pad (Contain 100 Pages) with university branding	Colour --	Green -Light
		Size--	33.2x21 (inch)
		Paper Type-	As per sample
		Paper GSM	60 GSM

