



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Ref. No: -SVSU/RP/2025/47

Date: - 09.05.2025

NOTICE INVITING QUOTATION (NIQ)

Invitation of Sealed Item Rate Quotations from Reputed Firms for the Printing and Supply of Annual Report 2024.

Shri Vishwakarma Skill University is looking for an experienced and qualified printer to print its Annual Report 2024. Through this quotation, we invite quotations from eligible and experienced printers.

General Terms and Conditions:

1. The following self-attested documents must be attached with the price quotation:
 - a. Firm Registration Certificate
 - b. Copy of PAN and Aadhar Card
 - c. GST Certificate
 - d. Certificate of Printing Experience
2. All required documents must be enclosed with the price quotation. If any of these documents are missing, the bidder will be declared ineligible.
3. The firms must have experience in high-quality printing work.
4. The firm should have valid printing licence.
5. The firms should have the capability to deliver the printed material on time.
6. The firms must offer competitive rates.
7. The printing work must comply with the University's branding and design specifications.

Notice for Submission of Quotation:

All concerned parties are hereby informed that Shri Vishwakarma Skill University is inviting quotations for the printing of the Annual Report 2024.

The procedure for submission of quotations is as follows:

1. The quotation must be submitted in a **sealed envelope**.
2. The envelope should be clearly marked with:
"Quotation for Printing Annual Report 2024"
3. The quotation must be submitted to the **Rajbhasha Office**, Shri Vishwakarma Skill University.
4. The **last date for submission** of the quotation is **15.05.2025**.
5. Quotations received after the deadline will not be considered.

Specification

Sr. No.	Item	Specifications	Unit	Qty	Bidder offered price
1.	Annual Report	A-4 Size (Cover Page 300 GSM), Inner Page 130 GSM and perfect Binding)	Nos	50	
2.	Designing	Designing cost for prospectus	Nos	1	
Total price (including all cost components)					

You are requested to ensure submission of your quotation within the stipulated time.

Important Dates:

S. No.	Activity	Date
1.	Date of Quotation Document Issue	09.05.2025
2.	Last Date for Submission of Quotation	15.05.2025
3.	Date of Opening of Quotation	16.05.2025

Contact Information

If you need any information or have any queries, please feel free to contact us:

Mr. Bhoopendra Pratap Singh

Hindi Officer

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(Shri Vishwakarma Skill University

Village – Dudhola, District – Palwal)

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